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| Special Issue Proposal (date: dd/mm/yyyy)  https://www.computer.org/csdl/magazine/it | | | |
| **Special Issue Title** | |  | |
|  | | | |
| **Description:**  **Topics List:** | | | |
|  | | | |
| **Who Is the Primary Audience?:** | | | |
| **Why Will the Special Issue Be Popular?:** | | | |
|  | | | |
| **Lead Guest Editor Details** | | | |
| Name: | | |  |
| Email: | | |  |
| Professional Title: | | |  |
| List of publications (up to 5) by the GE that are most relevant to the topic | | | 1. |
| List of funded research projects (up to 3) that the GE has participated in or managed that are most relevant to the topic (if available) | | | 1. |
| Affiliation: | Department/Faculty | |  |
| University/Organization | |  |
| City/Region/Country | |  |
| Editor Bio (web) | | https:// |
| **Second Co-Guest Editor Details (TO BE COMPLETED ONLY IF A FIRST CO- EDITOR EXISTS)** | | | |
| Name: | | |  |
| Email: | | |  |
| Professional Title: | | |  |
| List of publications (up to 5) by the GE that are most relevant to the topic | | | 1. |
| List of funded research projects (up to 3) that the GE has participated in or managed that are most relevant to the topic (if available) | | | 1. |
| Affiliation: | Department/Faculty | |  |
| University/Organization | |  |
| City/Region/Country | |  |
| Editor Bio (web) | | https:// |
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| Email: | | |  |
| Professional Title: | | |  |
| List of publications (up to 5) by the GE that are most relevant to the topic | | | 1. |
| List of funded research projects (up to 3) that the GE has participated in or managed that are most relevant to the topic (if available) | | | 1. |
| Affiliation: | Department/Faculty | |  |
| University/Organization | |  |
| City/Region/Country | |  |
| Editor Bio (web) | | https:// |
| **Proposed member of *IT Professional*’s editorial board to complete the GE group (up to 3 names in order of preference)** | | | |
| Name 1: | | |  |
| Name 2: | | |  |
| Name 3: | | |  |
| Preferred period of publication (if the proposal is accepted, the selected period is not guaranteed to be the actual publication period). Place a number of preference next to each quarter, from 1 to 4, with the lowest number indicating higher preference. | | | 1st quarter of the year \_\_\_\_  2nd quarter of the year \_\_\_\_  3rd quarter of the year \_\_\_\_  4th quarter of the year \_\_\_\_ |

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| **List of potential contributors (Include the name, affiliation, and email contact of at least 5 researchers who you have contacted and who have expressed interest in submitting a paper. Note: They should not be affiliated with any of the GEs or with the proposed potential reviewers listed in the next cell.)** |
| **1.**  **2.**  **3.**  **4.**  **5.** |
| **List of potential reviewers (Include the name, affiliation, and email contact of at least 10 potential reviewers who you have contacted and who have expressed availability for participating in the review process. Note: They should not be affiliated with any of the GEs or with the proposed potential contributors listed in the previous cell.)** |
| **1.**  **2.**  **3.**  **4.**  **5.**  **6.**  **7.**  **8.**  **9.**  **10.** |

# This part is to be completed by the *IT Pro* editorial board, should the proposal be accepted by the Editorial Board.

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| **Guest Editor Details (repeat for all GEs up to a total of 3 persons)** | | | |
| Name: | | |  |
| Email: | | |  |
| Professional Title: | | |  |
| Affiliation: | Department/Faculty | |  |
| University/Organization | |  |
| City/Region/Country | |  |
| Editor Bio (web) | | https:// |
| **IT Pro EB member Guest Editor Details** | | | |
| Name: | | |  |
| Email: | | |  |
|  | | | |
| **Schedule of Deadlines** | | | | |
| *CFP Dissemination Schedule* | | | | |
| CFP ready for review by editorial board | |  | | |
| CFP approved | |  | | |
| CFP ready for publication with all relevant links and affiliations | |  | | |
| CFP published | |  | | |
| *Publication Schedule* | | | | |
| Articles due for review | |  | | |
| Reviews due | |  | | |
| GE recommendation due | |  | | |
| EIC initial decision due | |  | | |
| Revisions due | |  | | |
| Final reviews due | |  | | |
| Final decisions due | |  | | |
| Materials (including departments and GEI) due for editing | |  | | |
| Materials sent to printer | |  | | |