Re-certification Application
PSEM/PSEPM or PSD

Professional Software Engineering Master Certification
Professional Software Engineering Process Master Certification
Professional Software Developer Certification
10662 Los Vaqueros Circle, Los Alamitos, CA 90720-3014

NAME: _____   **MEMBER NUMBER**: _____

Mr./Mrs./Ms./Dr./Prof.   First   Middle   Last

CERTIFICATION TYPE: PSEM   PSEPM   PSD

CERTIFICATION EXPIRATION DATE: _____ **CERTIFICATION NUMBER**: _____

Home Address	City, State/Province	Zip/Postal Code	Country

Home Telephone	Work Telephone	*Primary Email	Secondary Email

ADDRESS CHANGE: Please check this box if this is an address change

*Recertification Flat Fee: **$225***
*Minimum of **30 PDH** required*

Payment Information

Visa   MasterCard   American Express

Cardholder's Name	Account Number	Expiration Date

Billing Address	same as above	Billing Phone Number

City, State/Province	Zip/Postal Code	Country

PDHs Qualification Worksheet

Candidates must earn a minimum 30 PDH (professional development hours) over the last three years in order to renew certification.

PDH may be earned for any of these activities:

1. Active Practice – maximum 12 PDH
   - One 1 credit per 500 hours of active practice (note: 1 year of full time employment is ~2000 hours, or 4 PDH)

2. Continuing Education – no maximum PDH
   - 1 PDH for each hour of instruction. The educational instruction time may be recorded, delivered online or in class. Candidates need to identify the educational provider, the title, date duration of the course and date.

3. Writing – no maximum PDH
   - 0.3 PDH per 1000 words written if the content is not formally peer reviewed before publication.
   - 0.6 PDH per 1000 words written if the content is formally peering reviewed before publication.

4. Presenting – no maximum PDH
   - 1.5 PDH per presentation-hour of university class, professional training course, formal in-company presentation, conference session, conference panel discussion, webinar, tutoring, mentoring, or computer-based training.

5. Peer Reviewing – no maximum PDH
   - 0.2 PDH per hour of peer review activity

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CATEGORY 1 – ACTIVE PRACTICE (MAXIMUM 12 PDHs)   Total PDHs Claimed:_____

DESCRIPTION OF POSITION/PROJECT	NAME OF EMPLOYER/COMPANY	DATES EMPLOYED	HOURS WORKED	PDH CLAIMED

CATEGORY 2 – CONTINUING EDUCATION (NO MAXIMUM PDH)   Total PDHs Claimed:_____

SPONSOR	TITLE & LOCATION OF EDUCATION COURSE	DATE OF ATTENDANCE	PDH CLAIMED

CATEGORY 3 – WRITING – (NO MAXIMUM PDH)   Total PDHs Claimed:_____

TITLE OF PAPER OR BOOK	TITLE OF JOURNAL	DATE OF PUBLICATION	PDH CLAIMED

CATEGORY 4 – PRESENTING – (NO MAXIMUM PDH)   Total PDHs Claimed:_____

SPONSOR	TOPICS OF PRESENTATION	TEACHING HOURS	DATES	PDH CLAIMED

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CATEGORY 5 – PEER REVIEWING – (NO MAXIMUM PDH)   Total PDHs Claimed:_____

TITLE OF PEER REVIEW	DESCRIPTION OF PEER REVIEW	DATE OF PEER REVIEW	PDH CLAIMED

I attest that the statements made on this Worksheet are true and correct to the best of my knowledge.

_____

Certificate Holder's Signature   Date

Approval of your Worksheet does not necessarily mean that all points submitted were acceptable and credited towards the total points required.

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