



IEEE CS TechX

Rules & Guidelines

1. Abbreviations, and Context

- a. Throughout the document, “IEEE stands for Institute of Electrical and Electronics Engineers.”
- b. IEEE CS stands for the “IEEE Computer Society.”
- c. IEEE CS SYP stands for the “IEEE Computer Society Student and Young Professionals.”
- d. OU refers to “Organization Unit”.
- e. The term “you” refers to you, the “Host OU” and your team members.
- f. The term “we” or “us” refers to SYP.

2. About Us

- a. **IEEE :**
IEEE is the world’s largest Technical Professional Organization dedicated for advancing technology for the benefit of humanity. IEEE and its members inspire the global community through its highly cited publications, conference, technological standards, and professional and educational activities.
- b. **IEEE Computer Society :**
The IEEE Computer Society is the premier source for information, inspiration, and collaboration in computer science and engineering. Connecting members worldwide, the Computer Society empowers the people who advance technology by delivering tools for individuals at all stages of their professional careers. Our trusted resources include international conferences, peer-reviewed publications, a robust digital library, globally recognized standards, and continuous learning opportunities.
- c. **IEEE CS SYP:**
The Student & Young Professional Activities Committee is a standing committee of the IEEE Computer Society Member and Geographic Activities Board and was created to promote membership activities to specifically address the needs of students and young professionals globally.



3. About TechX

- a. IEEE CS SYP proposes to introduce IEEE CS TechX - a virtual (or hybrid) event that combines sessions on emerging technologies, soft skills, leadership & industry engagement as a single offering.
- b. TechX will act as an umbrella event, which calls for local IEEE OUs to host their own local event under TechX umbrella.
- c. Committees at any geographic scale within GAC (Student Chapters, SACs/Sub-SACs, Areas/Sub-Areas, Regions) can organize an IEEE CS TechX Event with support from IEEE CS SYP, given they satisfy the eligibility criteria.
- d. IEEE CS TechX events shall receive funding from IEEE CS MGAB, based on the event elements, geographic scale and the unique value proposition.
- e. IEEE CS SYP will support the TechX Event Organizing Entity to source speakers (volunteer leaders / industry experts) and shall also help coordinate between STC, DVP, GAC & CS Staff to provide assistance for the respective elements.

4. Eligibility for Hosting

- a. Local Chapter / Sub Area / Area / SAC / Region
Any OU from the above listed types can apply to host their own TechX event.
- b. The event name will be bannered as IEEE CS TechX <name of organizing entity> eg. *TechX CET Chapter, TechX India Area, TechX Region 9*

5. Event Element

The event can be structured by combining the following elements : **Tech, Train, Lead, Engage, Unique**

- a. **Tech Element** : Session / Panel Discussion on any emerging technology
- b. **Train Element** : Member training on soft skills / crafting resume / preparing for interview workshop
- c. **Lead Element** : Chapter Chairs Training event with CS GAC and CS SYP for discussion on YP Engagement
- d. **Engage Element** : Industry expert session on leading career profiles in CS / career transition from student to YP / transitions between industries and job profiles
- e. **Unique Element** : The organizer is free to define this element. *It can be a session / contest in collaboration with an Affinity Group (WIE / YP), another technical Society, or any other entity within or outside IEEE that aligns with the goal of the event.*

It is not mandatory for a TechX event to include all the 5 elements listed above. Depending on the interest of participants, the Organizing Entity can decide which elements to include. *However, to be considered for financial support from IEEE CS, it is mandatory to include the **Tech / Engage Element**. For this year we will have the event*



virtual and go onsite depending on the situations and resources available.

6. TechX Proposal

Submit your proposal at: <link>

Required submission information / items include:

- a. Names & Contact Details of 2 Lead Organizers (who will be serving as Point of Contacts)
- b. Selection of Event Elements you wish to include in your TechX Event.
- c. Speaker or session preferences within each element.
- d. Target audience metrics (numbers / membership type).
- e. 250 words answer on the goals you want to achieve by organizing TechX.
- f. A Maximum of \$500 will be allotted for one TechX event.
- g. Budget Allocation Chart (if you are requesting for funds).
- h. 250 words on the Unique Element (if you are offering it).
- i. Any other specific support (if any) required from CS (other than to source DVP/STC/Industry Speakers).
- j. Willingness to conform to TechX guidelines on branding, program structure & timely reporting (if you are approved to host the event).

7. Event Timeline

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|---|----------------------|
| a. Call for Host Release | 8th October 2021 |
| b. Call for Host Closing | 15th November 2021 |
| c. Last Day to Conduct Event | End of January 2022 |
| d. Last Day for Event Reporting by Host | End of February 2022 |

8. Event Branding

All the branding of the event must be made in accordance with TechX branding palette and templates which will be shared with the hosts, if their proposals are accepted.

9. Code of Conduct

The IEEE CS SYP is dedicated to providing a safe and comfortable environment and harassment-free experience for everyone. Please treat everyone directly or indirectly associated with the event, with utmost respect. We ask that you act kindly, behave professionally, and do not insult or put down other organizers or attendees. Remember that harassment and racist, sexist, or exclusionary jokes are not appropriate for this event. If at any point you see a fellow organizer or attendee or partner entity being harassed, please talk to the nearest SYP contact person. Harassment includes but is not limited to offensive verbal or written comments related to gender, age, sexual orientation, disability, physical appearance, body size, race, religion, social class, economic status, veteran status, sexual images, deliberate intimidation, stalking, following, harassing photography or recording, sustained disruption of talks or other events, inappropriate physical contact, and unwelcome sexual attention. If what you're doing is



making someone feel uncomfortable, that counts as harassment and is enough reason to stop doing it. We expect participants to follow these rules at all event venues, online interactions, social events, etc. If you are being harassed, notice that someone else is being harassed, or have any other concerns, please contact us.

10. Amendment to this document

- a. IEEE SC SYP reserves the right to make amendments to this document (TechX: Rules & Guidelines).
- b. In case of any amendment, all the organizers will be informed about the same.
- c. The previous versions of the release “TechX: Rules and Guidelines” document is: **None**
- d. The previous versions of the release “TechX: Rules and Guidelines” document is: **TECHX-C1-30092021**

11. Contact us

In case of any query/questions/doubts, reach out to us at vibhutidahiya@ieee.org and shivam.1996.in@ieee.org