APPROVED MINUTES
IEEE COMPUTER SOCIETY
EXECUTIVE COMMITTEE MEETING
9 June 2005
Westin Hotel
Long Beach, California USA

1. Call to Order - *Engel*

A meeting of the IEEE Computer Society Executive Committee was held at 4:00 p.m. on 9 June at the Westin, Long Beach, California USA. Gerald L. Engel president, chaired, with Stephen B. Seidman serving as secretary.

2. Roll Call – *Seidman*
A roll call was held as follows:

A. Franchised Members
Carl K. Chang, Past President, present
Deborah M. Cooper, President-Elect, present
Gerald L. Engel, President, present
Rangachar Kasturi, Treasurer, present
Susan K. Land, VP Standards Activities, present
James W. Moore, Second VP Electronic Products and Services, present
Christina M. Schober, VP Chapters Activities Board, present
Stephen B. Seidman, Secretary, present
Murali Varanasi, VP Educational Activities, present
Stephanie M. White, VP Technical Activities Board, present
Michael R. Williams, First VP Publications, present
Yervant Zorian, VP Conferences & Tutorials, present

B. Ex officio Members (without vote):
Doris L. Carver, *Computer* EIC, present
David W. Hennage, Executive Director, present
Stephen L. Diamond, 2004-2005 IEEE Division VIII Director, present
Gene F. Hoffnagle, 2004-2005 IEEE Division V Director, present
Oscar N. Garcia, 2005 IEEE Division V Director-Elect, present

3. Introduction of Guests – *Engel*

The following guests and staff were present:

Mario R. Barbacci	Iwao Hyakutake
Angela R. Burgess	James D. Isaak
James T. Cain	Lea Jamieson
Robert G. Care	Anne Marie Kelly
Georgann Carter	Pamela Kemper
Violet S. Doan	Gerald Peterson
Desmona Harris	Richard Price
Lynne Harris	Peter Turner

4. Approval of Agenda - *Engel*

Motion 4: Zorian moved, Williams seconded, "MOVED, that the agenda be approved, as revised:" Motion carried
by voice vote.
Add item 25A: Bylaw Amendment, Article XIII, Section 3
Add item 26A: PPM Revision, Section 18.5: Nominations
Add item 26B: PPM Revision, Section 13.4.3: Technical Achievement Awards
Add item 26C: PPM Revision, Section 5.12: Members of the Executive Committee
Add item 26D: PPM Revision, Section 25: Electronic Products & Services Board
Add item 33:   Presentation on Technology Student Enrollments – *Isaak*

5.   BLANK

6.   Approval of Minutes of the 10 March 2005 Meeting – *Seidman*

Motion 6: Seidman moved, "MOVED, that the minutes of the 10 March Executive Committee meeting be approved with the following correction:

> 2A. Remove the word "Second" from Schober's title." Motion carried.

7.   Report of the President - *Engel*

President Engel gave an oral report in addition to his written report on pages 7-1 through 7-2.

8.   Report of the Treasurer - *Kasturi*

Kasturi gave the report of the Treasurer. (See pages 8-1 thru 8-50 of the *Agenda Book*).

Motion 8A: Kasturi moved for the Finance Committee "MOVED, that the Executive Committee approve the allocation of membership dues in the amount of $18 to offset the cost of producing *Computer* Magazine in the 2006 budget." Motion carried.

Motion 8B: Kasturi moved for the Finance Committee "MOVED, that the Executive Committee approve the PIF to defray costs for Latin American chairs to attend the IFIP World Conference on Computing. The 2005 budget would be amended in the amount of $30K and $25K which would be added to the 2006 budget." Motion carried.

Motion 8C: Kasturi moved for the Finance Committee "MOVED, that the Executive Committee approve the use of Prophix as the exclusive budgeting and reporting tool for presentation to the Executive Committee effective 2006." Motion carried.

9.   Report of the Executive Director - *Hennage*

Hennage reported on recent activities in the society (see pages 9-1 thru 9-9 of the *Agenda Book*)

10.   Status of Action Items - *Seidman*

The secretary reviewed the status of action items as of 20 May 2005 (see page 10-1 of the *Agenda Book*) Action Items 1 and 2 remain open.

ACTION ITEMS

11.   BLANK

12.   Periodical Page Budgets, Frequencies & Prices for 2005 - *Kasturi*

Motion 12: Kasturi moved for the Finance Committee, "MOVED, that the Executive Committee of the IEEE Computer Society approves the 2005 periodical page budgets, frequencies and prices as recommended by the Treasurer." Motion carried by voice vote.

MEMBER & NONMEMBER DIGITAL LIBRARY RICES

Member:	2005	2006
Computer Society Digital Library (CSDL)	$118	$118
Student Computer Society Digital Library	$ 59.	$ 59

Nonmember:		
Computer Society Library Subscription Plan (CSLSP)	2005	2006
CSLSP	$11,995	$12,595
CSLSP-*e*	$14,095	$14,795
Combo	$18,895	$19,835
IEL/ASPP subscribers	$11,995	$12,595

2006 PERIODICAL PAGE BUDGETS, FREQUENCIES & PRICES
(Revised 2 June 2005)

PERIODICAL	EDIT PAGES	FREQ	MEMBER Print & Online	STUDENT Print & Online	IEEE Print	SIS. SOC Print	NON-MBR Print
Computer	1128	12	46	23	n/a	133	1,185
Annals	400	4	33	17	43	43	440
CG&A	612	6	42	21	72	73	795
CiSE	612	6	43	22	73	74	575
D&T	648	6	38	19	68	69	575
IS	564	6	40	20	70	71	725
IC	594	6	42	21	72	73	735
IT Pro	408	6	40	20	70	71	590
Micro	564	6	39	20	69	70	710
MultiMedia	408	4	37	19	67	68	615
PvC	408	4	41	21	54	55	545
S&P	552	6	24	12	28	29	565
Software	644	6	46	23	76	77	765
TCBB	400	4	35	18	65	66	385
TC	1696	12	44	22	74	75	1,465
TDSC	368	4	31	16	61	62	285
TKDE	1776	12	46	23	76	77	950
TMC	1200	12	38	19	68	69	605
TPDS	1200	12	42	21	72	73	1,045
TPAMI	2096	12	48	24	78	79	1,415
TSE	1004	12	38	19	68	69	1,350
TVCG	792	6	37	19	67	68	750

13.   Member Fee for 2005 - *Kasturi*.

Motion 13: Kasturi moved for the Finance Committee, "MOVED, that the Executive Committee of the IEEE
          Computer Society sets the society membership fee for 2005 at $44." Motion carried by voice vote.

IEEE Computer Society Member Dues
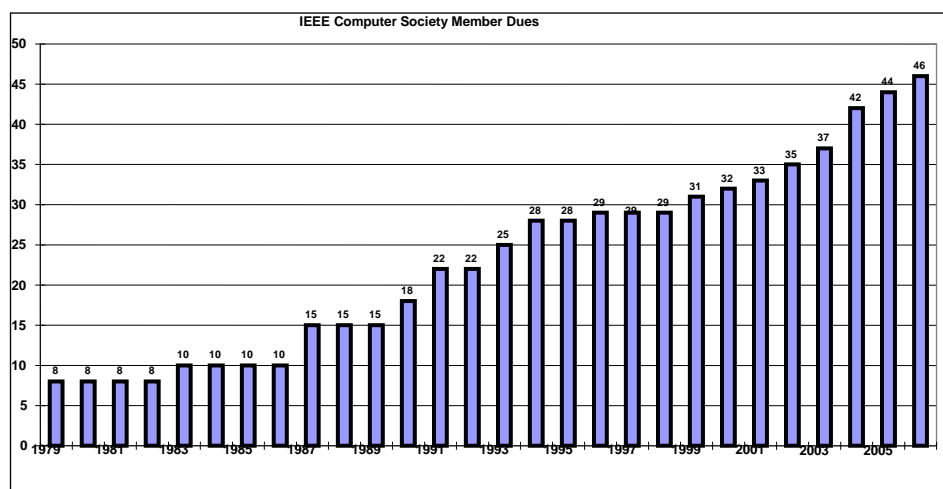
14. Approval of 2005 Board of Governors Meetings & Election Schedule – *Cooper/Johnson*

Motion 14: Cooper moved, "MOVED, that the Executive Committee of the IEEE Computer Society approves the
          2005 Meetings & Elections Schedule." Motion carried by voice vote.

D R A F T

2006 Board of Governors Meetings and Election Schedule

	EVENT	DATE
1.	Schedule and call for board/officer recommendations to Nominations Committee	*February issue*
2.	First BOARD OF GOVERNORS MEETING (Renaissance Stanford Court Hotel, San Francisco California, USA)	*10 March*
3.	Nominations Committee slate of officer and board candidates due to Board of Governors	*16 May*
4.	Recommendations from membership for board/officer nominees mailed to Nominations Committee	*19 May*
5.	Last day for board/officer petition candidates to be submitted to Board secretary	*6 June*
6.	Periodical page budgets and prices and board/officer candidates approved at second BOARD OF GOVERNORS MEETING (Intercontinental Hotel, San Juan, Puerto Rico)	*16 June*
7.	Last day for 2007 IEEE Division V Delegate-Director-Elect petition candidates to be submitted to IEEE	*10 June*
8.	Board-selected candidate statements, biographies and pictures due in the Publications Office	*30 June*
9.	Board-approved slate and call for petition candidates published in *Computer*	*July Issue*
10.	Last day for members to submit board/officer petition candidates (with statements/biographies and pictures)	*31 July*
11.	Schedule and call for 2008 IEEE Division VIII Delegate-Director-Elect Division recommendations to Nominations Committee published in *Computer*	*August Issue*
12.	Ballots mailed	*7 August*
13.	Candidate statements/biographies published in *Computer*	*September Issue*
14.	Ballots returned and tabulated	*2 October*
15.	Nominations Committee makes recommendations to Board of Governors for 2008 IEEE Division VIII Delegate-Director-Elect	*6 October*
16.	2008 IEEE Division VIII Delegate-Director-Elect slate approved at third BOARD OF GOVERNORS MEETING (Sheraton Hotel & Marina, San Diego California, USA)	*3 November*
17.	Election results published in *Computer*	*December Issue*

15.   BLANK

16.   BLANK

17.   BLANK

18.   2005 Budget Amendments

None brought forward

19.   Selection of Officers and Board of Governors candidates for 2005 Elections - *Chang*

2006 President-Elect (2007 President)

Michael R. Williams   Yervant Zorian

2006 First Vice President

Rangachar Kasturi   Murali R. Varanasi

2006 Second Vice President

Susan K. Land   Kathleen M. Swigger

2006-2008 Terms on the Board of Governors

Donald J. Bagert	*James W. Moore*
Denis L. Baggi	*Sorel R. Reisman*
Michael Blaha	*Stephen B. Seidman*
Antonio Doria	*Robert H. Sloan*
Richard H. Eckhouse	*Pradip K. Srimani*
James D. Isaak	*Makoto Takizawa*
Gary McGraw	*Stephanie M. White*

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21.   BLANK

22.   BLANK

23.   BLANK

24.   BLANK

25.   Amendments to the Society Bylaws - *Cooper*

Motion 25: Cooper moved for the Constitution & Bylaws Committee, "MOVED, that the Executive Committee the IEEE Computer Society approves the proposed change to Bylaws Article XIII, Section 3: Electronic Products & Services Board." Motion carried.

ARTICLE XIII, Electronic Products & Services Board (EPSB)

Section 3: Editor-in-Chief Appointment and Terms

3.1 There shall be an Editor-in-Chief appointed for the Computer Society web who will chair the Web
Operations Committee. ~~The Function of the Web Operations Committee will be defined~~, as provided in the Computer Society *Policies & Procedures Manual.* The Board of Governors may designate other chairs of committees of the Electronic Products & Service Board as being editors-in-chief.

3.2 The Electronic Products & Services Board shall recommend to the President, candidates for ~~the~~ each Editor-in-Chief position, as specified in the Computer Society *Policies & Procedures Manual*, at various times as required.

3.3 The President, with the advice and consent of the Board of Governors, shall appoint ~~the~~ each Editor-in-Chief for a term not to exceed two years. In the case of a new electronic product or service, the initial appointment may be for a maximum of three years.

3.4 Editors-in-chief may serve a maximum of two consecutive terms in a given position. ~~The Editor-in-Chief may be appointed to serve a maximum of two consecutive terms.~~

26.   *Policies & Procedures Manual* Revisions - *Cooper*

A.   Section 18.5 Nominations

Motion 26A: Cooper moved for the Constitution & Bylaws Committee, "MOVED, that the Executive Committee of the IEEE Computer Society approves proposed change to Policies & Procedures Manual, Section 18.5: Nominations." Motion carried.

18.5 OTHER NOMINATIONS
The Nominations Committee shall provide nominees for the offices of Ombudsman, Secretary, Audit Committee members and the board-elected members of the Nominations Committee to the BoG at the board's last meeting of the calendar year prior to the year in which these candidates will serve.

B.   Section 13.4.3 Technical Achievement Awards

Motion 26B: Cooper moved for the Constitution & Bylaws Committee, "MOVED, that the Executive Committee of the IEEE Computer Society approves proposed change to Policies & Procedures Manual, Section 13.4.3: Technical Achievement Awards." Motion carried.

13.4.3 Technical Achievement Awards

Contribution: Outstanding and innovative contributions to the fields of computer and information science and engineering or computer technology, usually within the past 10, and not more than 15, years. Contributions must have significantly promoted technical progress in the field. In addition, a TC may nominate Technical Achievement Awards in the name of a TC.

Eligibility: Open to all, except for candidates receiving major awards in the same area.

Nominator: Anyone can nominate.

Award: Certificate, honorarium of $2,000 and travel expenses, if necessary, for awardee, and up to one companion, to receive the award. Up to five awards may be made annually, plus co-awards, if necessary.

Administration: The Technical Achievement Awards shall be administered by the Awards Committee with the appropriate input and support from the relevant technical areas and technical committees. Selection is by the Awards Committee.

Funding: Awards Committee budget.

B. Section 5.12 Members of the Executive Committee

Motion 26C: Cooper moved for the Constitution & Bylaw Committee, "MOVED, that the Executive Committee of the IEEE Computer Society approves the following revisions to Section 5.12 of the *Policies & Procedures Manual*." Motion carried by voice vote.

Insert a new section 5.12 as shown below. The current 5.12 and subsequent sections to be renumbered.

5.12 VICE PRESIDENT FOR ELECTRONIC PRODUCTS & SERVICES

5.12.1 Position Function
Provides policy direction for the Electronic Products & Services Board. Provides leadership and direction for volunteers and society programs.

5.12.2 Contacts
Wide ranging, at all levels of members, volunteers, and staff of the society, IEEE, and external organizations. The primary staff contact is the Director, Information Technology & Services.

5.12.3 Position Responsibilities
1. Chairs the Electronic Products & Services Board (EPSB), and ensures attention to major issues and purposes.

2. Serves as a member ex officio of the Board of Governors and as a franchised member ex officio of the Executive Committee.

3. Assumes responsibility of EPSB finances, operations, assessment, and planning.

4. Appoints members of the EPSB.

5. Directs development of EPSB objectives.

6. Informs the EPSB members and subcommittees of the board objectives and their expected individual contributions and responsibilities.

7. Directs the preparation of meeting agendas and distributes relevant information to all members prior to meeting

8. Prepares EPSB status reports for the Board of Governors.

9. Recommends changes in EPSB policy to the Board of Governors.

10. Encourages active participation by EPSB members in other Computer Society activities.

11. Appoints one member to the Membership Committee.

12. Assists the president in identifying potential leaders.

13. Directs preparation of EPSB budget.

14. Reviews and recommends updates to relevant sections of the Policies and Procedures Manual.

15. Maintains handbook and ensures web currency.

16. Arranges for CS overview presentation by the chief staff executive.

17. Seeks out opportunities for cross-board cooperation and collaboration.

18. Assist the president in setting and achieving overall society objectives.

19. Trains board members and encourages active participation by Board of Governors and members in Computer Society Activities.

20. Performs other duties as assigned by the president or by the board.

C. Section 25 Electronic Products & Services Board

Motion 26D: Cooper moved for the Constitution & Bylaw Committee, "MOVED, that the Executive Committee of the IEEE Computer Society approves the following revisions to Section 25 of the *Policies & Procedures Manual*." Motion carried by voice vote.

SECTION 25 ELECTRONIC PRODUCTS & SERVICES

25.1 GENERAL

25.1.0 Definition
In the following section, the term 'electronic products' shall include all products and services delivered by the society through any electronic mechanism, including the web and other internet applications.

25.1.1 Branding
All society electronic products are to bear the names and logos of both the Computer Society and the IEEE prominently on their home page. When appropriate, other features should be added to improve the branding of our products.

25.1.2 Standards, Best Practices and Design
The Electronic Products & Services Board will have responsibility to ensure that electronic products produced by the society adhere to appropriate standards and best practices whenever possible. It will also monitor the design of electronic products for consistency across society entities.

25.1.3 Discriminatory Material in Electronic Products
Any discriminatory or derogatory statement suggesting age, sex, race, or other types of discrimination is unacceptable.

25.2 ELECTRONIC PRODUCTS & SERVICES BOARD

25.2.1 Duties and Responsibilities
The duties of the Electronic Products & Services Board shall be as provided in the bylaws.

25.2.2 Membership
The Electronic Products & Services Board shall be chaired by the Vice President for Electronic Products & Services and shall consist of the following voting members: the chairpersons of the Web Operations Committee (Web Editor-in-Chief), Digital Library Committee, eLearning Committee, Community Development Committee, a representative from each of the other program boards, and an additional three to five members appointed by the vice president for electronic products. In addition, Computer Society representatives to relevant IEEE committees, as determined by the President of the Society, shall serve as ex officio members of the Board.

25.2.3 Budgeting Responsibilities
The Electronic Products & Services Board shall review annual budgets and operating plans as proposed by the operating committee chairs. Additionally, it is responsible for preparing and recommending its annual budget to the Finance Committee and the Board of Governors.

25.2.4 *Electronic Products & Services Handbook*
The Electronic Products & Services Board shall create and be responsible for maintaining an *Electronic Products & Services Handbook*, which sets forth detailed procedures for the operation of the society's electronic products and continuity in the operation of society electronic products. The Electronic Products & Services Board may modify its procedures without Board of Governors approval provided that its procedures are consistent with the policies and procedures of the Computer Society. All changes to the handbook procedures shall be published in the *Agenda Book* prepared for the next Board of Governors' meeting following the change. The vice president for electronic products and services is responsible for seeing that a copy of the then-current handbook is distributed to each member of the Electronic Products & Services Board, operations committees, and the Board of Governors at the beginning of each calendar year.

25.3 OPERATIONS COMMITTEES

25.3.1 Duties
The operations committees of the Electronic Products & Services Board shall be the Web Operations Committee, the Digital Library Committee, the eLearning Committee, the Community Development Committee and other *ad hoc* committees established by the vice president of electronic products and services. Each of these operations committees shall deal with the electronic product distribution process and shall recommend and initiate changes in practice where necessary to assure that quality, budget, and time constraints can be met. Operations committees shall inform the Electronic Products & Services Board about ongoing products and plans, and undertake other assignments as specified by the Board.

25.3.2 Membership
With the exception of the Web Editor-in-Chief, the chairs of the operations committees shall be appointed by the vice president for electronic products and services. Members of the operations committees shall be appointed by the respective committee chairs in consultation with the vice president. Appropriate staff members are *ex officio* non voting members of the operations committees.

25.3.3 Web Operations Committee
The Web Operations Committee shall recommend and implement policies for the design and operation of the society's web pages and monitor the society's Web pages for adherence to Web quality assurance standards as defined in the *Electronic Products & Services Handbook.* This committee is chaired by the Web Editor-in-Chief.

25.3.4 Digital Library Committee
The Digital Library Committee shall oversee operations related to the packaging and delivery of electronic publications in the Computer Society Digital Libraries produced by the Computer Society and by the society's electronic publishing partners. The digital library committee shall develop and enforce licensing terms to govern digital library access.

25.3.5 eLearning Committee
The eLearning Committee shall specify, evaluate, and select courses for the Computer Society's distance learning program, monitor operations, and recommend pricing.

25.3.6 Community Development Committee
The Community Development Committee shall oversee development of products and services enabling the creation and operation of the society's online portals and communities.

25.4 WEB EDITOR-IN-CHIEF

25.4.1 Duties and Responsibilities of Web EIC
The Web Editor-in-Chief (Web EIC) shall be responsible for providing leadership in the development of policy issues involving the website, organization, and coordination of the information available through our site, and active encouragement of the development of new web resources. This person would also have authority to approve the inclusion on our web site of new

material and links, and to recommend expenditure of funds for prototypes and new projects. Decisions made by the Web EIC must be acceptable to the Electronic Products & Services Board.

Insert new section 25.4.2 and renumber subsequent sections appropriately:

25.4.2 Duties and Responsibilities of other Electronic EICs

EICs of other electronic products or services shall be responsible to maintain a plan or vision statement for the product or service. This plan shall include: (1) an overview of the publication including challenges and opportunities, (2) the tasks of the EIC to meet the challenges and to exploit the opportunities, (3) the objective milestones associated with the intermediate and final accomplishment of these tasks, (4) the projected schedules for the accomplishment of these milestones, (5) the projected organization which will accomplish these tasks, and (6) the funding requirements to accomplish these tasks.

25.4.2 Editor-in-Chief Appointments and Search Process
The vice president for electronic products and services shall establish an *ad hoc* EIC Search Committee for the open position, with the approval of the president. The search committee should develop a list of applicants through open solicitation. The applicants are most likely to be drawn from people who have some web or electronic products experience, and from those nominated as a result of the open solicitation. Nominations and applications shall be sought from technical committees, conferences, and other editorial boards. As the search progresses, the search committee should keep the vice president and president aware of the candidates being considered. The functions of each body and officer need to be well understood by all involved: the search committee's function is to identify and evaluate applicants, and to select and recommend candidates from the applicants; the Electronic Products & Services Board reviews those candidates and makes its recommendations to the president; the president evaluates, selects, and appoints the EIC from the candidates brought forward by the search committee; and the Board of Governors reviews and consents to the appointment.

Editors-in-Chief may be appointed for a maximum of two consecutive terms for a given position. A term is two years but may be extended to no more than three years in the case of a new product or service, the unexpected replacement of an EIC, termination of a product or service, or other extenuating circumstances. The exact duration of an extended term will be indicated at the time of appointment of the new EIC. At the discretion of the Vice President for Electronic Products and Services, the first two-year term of office of the Editor-in-Chief shall begin with the appearance of that product or service.

25.5 OBJECTIVES AND OPERATING PRINCIPLES
The Computer Society's formal vision statement, set forth in its 2001 strategic plan, *The World's Computer Society*, is to be the leading provider of technical information to the world's computer professionals.

25.5.1 Objectives
The objectives of the CS electronic products program in service of the society's vision are:

25.5.1.1 Electronic delivery methods should be used to better meet the needs of our members by improving their ability to identify relevant technical information, and to obtain access to that information with greater speed and convenience.

25.5.1.2 The society will clearly identify refereed and archival materials and is committed to maintaining eternal, accessible storage of archival products in electronic forms.

25.5.1.3 All electronic products will uphold at least the same standards of excellence as our comparable traditional products.

25.5.2 Operating Principles
To achieve these objectives, the society will operate its program within the following policies and

guidelines.

25.5.2.1
All electronic products should document their target audience, the value/benefit provided to that audience, and an outline of the model used to create and maintain the content.

25.5.2.2
With the exception of those products designed specifically for membership benefits only and not for revenue generation, electronic products electronic products should generate revenues sufficient to recover both their marginal cost of production and a prorated share of the costs of preparing the information for publication in any medium.

25.5.2.3
When subscription is needed to access a revenue generating product, subscription access to electronic products should be routinely accomplished through the IEEE member and subscription sign-up and renewal processes, not a separate process with separate billings and fulfillment costs. Adding the ability to sign up new members and subscriptions via the web, and to allow members to update their own address records on-line, should be a high priority.

25.5.2.4
Initial pricing model for each instance electronic product will be specified in the *Handbook*.

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DISCUSSION ITEMS

33.   Isaak Presentation

Isaak gave a presentation of graduate student enrolments in technology oriented curricula.

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37.   BLANK

38.   BLANK

39.   BLANK

REPORTS

40.   AD HOC COMMITTEES

40A.   SEPOC – *Chang*

No report.

40B.   60th Anniversary – *Aylor/Hoelzeman*

No report.

41.   EXECUTIVE COMMITTEE MEMBERS

41A.   President-Elect - *Cooper*

No report.

41B.   Vice President, Chapters Activities - *Schober*

(See pages 41-B-1 thru 41-B-4 of the *Agenda Book*.)

41C.   Vice President, Conferences & Tutorials - *Zorian*

(See pages 41-C-1 and 41-C-2 of the *Agenda Book*.)

41D.   Vice President, Educational Activities - *Varanasi*

(See pages 41-D-1 and 41-D-2 of the *Agenda Book.*)

41E.   Second Vice President, Electronic Products & Services - *Moore*

(See pages 41-E-1 and 41-E-2 of the *Agenda Book.*)

41F.   First Vice President, Publications - *Williams*

(See page 41-F-1 of the *Agenda Book*.)

41G.   Vice President, Standards Activities – *Land*

(See pages 41-G-1 thru 41-G-4.)

41H.   Vice President, Technical Activities - *White*

(See pages 41-H-1 thru 41-H-6 of the *Agenda Book*.) Vice President White also reported that the Technical Activities Board approved the creation of two new Task forces:
1. Task Force on Autonomous and Automatic Systems (TFAAS)
2. Task Force on Nanotechnology, Nanocomputing and Nanoarchitecture (TFNANO)

41I.   Secretary – *Seidman*

No report

41J.   Past President - *Chang*

No report.

41K.   IEEE Division V/VIII Directors – *Diamond/ Hoffnagle*

No reports.

41L.   *Computer* Editor-in-Chief – *Carver*

No report.

42. STANDING COMMITTEES

42A. Audit – *Grant*

(See pages 42-A-1 thru 42-A-3 of the *Agenda Book*.)

42B. Awards - *Gates*
(See pages 42-B-1 and 42-B-2 of the *Agenda Book*.)

42C. Computer Society International Design Competition – *Clements*

(See page 42-C-1 the *Agenda Book*.)

42D. Constitution & Bylaws – *Cooper*

No report.

42E. Elections – *Johnson*

No report.

42F. Fellows – *Tripp*

No report.

42G. Finance – *Kasturi*

(See Treasurer's Report in section 8 of the *Agenda Book*.)

42H. History – *Liu*

No report.

42I. Intersociety Cooperation – *Chang*

(See page 42-I-1 of the *Agenda Book*.)

Computer Research Association – Garcia

(See attachment 42I)

IEEE Nanotechnology Council - Kapur

(See page 42-I-3 of the Agenda Book.)

Latin America - Barbacci

(See page 42-I-5 of the Agenda Book.)

42J. Membership – *Chang*

(See page 42-J-1 of the *Agenda Book.*)

Ombudsman/Member Services Report – Albert-Howard

(See page 42-J-3 of the *Agenda Book*.)

42K.   **Nominations –** *Chang*

No report.

42L.   **Personnel and Compensation –** *Chang*

No report.

42M.   **Planning –** *Cooper*

No report.

42N.   **Professional Practices Committee –** *McConnell*

(See page 42-N-1 and 42-N-2 of the *Agenda Book*.)

43.   **BLANK**

44.   **BLANK**

45.   **SPECIAL ORDERS**

None.

46.   **UNFINISHED BUSINESS OR GENERAL ORDERS**

None.

47.   **NEW BUSINESS**

None.

48.   **GOOD OF THE ORDER**

None

49.   **ANNOUNCEMENTS**

None.

50.   **NEXT MEETING**

The next meeting will be held at 6:00pm on Monday, 31 October 2005 in Philadelphia, Pennsylvania USA

51.   **ADJOURNMENT**

The meeting adjourned at 6:00 p.m.