1. **Call to Order – Walz**
A meeting of the IEEE Computer Society Executive Committee was held via teleconference on 5 November 2012 at 12:00 p.m. EST. John W. Walz, president, chaired and André Ivanov served as secretary.

2. **Roll Call – Ivanov**
A roll call was held as follows:

   **A. Franchised Members**
   - Elizabeth L. Burd, VP, Educational Activities, absent
   - Thomas M. Conte, 1st VP, Publications Activities, present
   - Paul R. Croll, VP, Technical & Conference Activities, present
   - David Alan Grier, President-Elect, present
   - André Ivanov, 2nd VP and Secretary, present
   - Paul K. Joannou, VP, Professional Activities, present
   - James W. Moore, Treasurer and 2012-2013 IEEE Division V Director, present
   - Sorel Reisman, Past President, present
   - Sattupathu V. Sankaran, VP, Member and Geographic Activities, present
   - Charlene (Chuck) Walrad, VP, Standards Activities, present
   - John W. Walz, President, present

   **B. Ex officio Members (without vote)**
   - Angela R. Burgess, Executive Director, present
   - Roger U. Fujii, 2012 IEEE Division VIII Director-Elect, present
   - Susan K. (Kathy) Land, 2011-2012 IEEE Division VIII Director, present

3. **Introduction of Guests – Walz**
The following guests and staff were present:
- Evan M. Butterfield
- Violet S. Doan
- David S. Ebert
- Dennis J. Frailey
- Jean-Luc Gaudiot
- Atsuhiro Goto
- Chris Jensen
- Ray Kahn
- Gargi Keeni
- Anne Marie Kelly
- Fabrizio Lombardi
- John G. Miller
- Dejan Milojicic
- William (Bill) Pitts
- Jennifer Schopf
- Chris Schober

4. **Approval of Agenda – Walz**
Motion 4: “MOVED, that the agenda be approved as amended.” Motion carried by voice vote.

5. **ACTION ITEMS**
   **Consent Agenda* – Walz**
A. Minutes – 14 June 2012
B. Minutes – 10 September 2012

These items were approved with the approval of the agenda.
(*The Consent Agenda is approved with the approval of the Agenda.*)

6. VP, MGAB Update.
Sankaran gave a presentation.

7. Governance – Grier

1ST READING

A. ARTICLE IX – Publications Section Editor in Chief Appointments and Terms

Motion 7A: Grier moved on behalf of the Constitution and Bylaws Committee, “MOVED, that the IEEE Computer Society Executive Committee endorses the proposed amendments to Bylaws Article IX Publications Section 5 Editor in Chief Appointments and Terms.” The motion passed by voice vote.

ARTICLE IX – PUBLICATIONS SECTION 5 EDITOR IN CHIEF APPOINTMENTS AND TERMS

Section 1 Publications Board
The Publications Board shall formulate the policies for IEEE Computer Society publications and shall advise and monitor its operations committees which are charged with the execution of these policies. The Publications Board has the responsibility for recommending new periodicals publications, monitoring the quality of present publications, altering the scope and direction of present publications, recommending termination of publications and making budgetary recommendations to the Finance Committee and Board of Governors. The Publications Board shall be chaired by the vice president for publications.

Section 2: Membership
The Publications Board shall have membership as defined in the IEEE Computer Society Policies & Procedures Manual.

Section 3: Operations Committees
The Publications Board shall have operations and ad hoc committees to advise and to implement the policies of the Publications Board as described in the IEEE Computer Society Policies & Procedures Manual.

Section 4: Appointments
Except as otherwise provided in the IEEE Computer Society Policies & Procedures Manual, the vice president for publications shall appoint the chairs of its operating and ad hoc committees, members-at-large, and representatives of the Publications Board to other Computer Society program boards and committees.

Section 5: Editor in Chief Appointments and Terms
1. There shall be one or more editors in chief appointed for the IEEE Computer Society Press, as provided in the IEEE Computer Society Policies & Procedures Manual.
2. The Publications Board shall recommend to the president candidates for each editor in chief position, as specified in the IEEE Computer Society Policies & Procedures Manual, at various times as required.
3. The president, with the advice and consent of the Board of Governors, shall appoint each editor in chief for a term not to exceed two years. In the case of a new periodical, the initial appointment may be for a maximum of three years.
4. Editors in chief may serve a maximum of two consecutive terms in a given position.

B. Article XII – Standing Committees Section 11 Electronic Products and Services Committee
Motion 7B: Grier moved on behalf of the Constitution and Bylaws Committee, “MOVED, that the IEEE Computer Society Executive Committee endorses the proposed amendments to Bylaws Article XII – Standing Committees Section 11 Electronic Products and Services Committee.” The motion passed by voice vote.

ARTICLE XII - STANDING COMMITTEES

Standing Committee Organization

The Standing Committees shall include the following:

1. Audit Committee
2. Awards Committee
3. Constitution & Bylaws Committee
4. Elections Committee
5. Fellows Committee
6. Finance Committee
7. History Committee
8. Intersociety Cooperation Committee
9. Nominations Committee
10. Planning Committee
11. Emerging Electronic Products & Services Committee

Section 11: Emerging Electronic Products & Services Committee.

Each board and committee of the Computer Society is responsible for developing new products and services that fall within its scopes. The Emerging Products and Services Committee shall assist in this work at the request of a board, committee, or the president of the society. Thereupon the Emerging Products and Services Committee may agree to such requests to take responsibility for:

- Evaluating and recommending changes to the scope of new products or services;
- Coordinating and encouraging efforts to develop and provide new products or services;
- Evaluating and recommending new tools and technologies that facilitate the development or improve the production and delivery of existing and emerging products or services;
- Recommending new products or services;
- Monitoring the quality of new products or services;
- Recommending policies for intellectual property that come from new or existing products or services.
The Electronic Products & Services Committee shall formulate the policies related to the creation, and packaging of all IEEE Computer Society electronic products and services. The committee has the responsibility for recommending new electronic products and services, coordinating and encouraging efforts to provide electronic products and services, monitoring the quality of present electronic products, reviewing the scope of new and existing electronic products, recommending changes in the scope of electronic products and making budgetary recommendations. It is also the responsibility of the committee to acquire and develop electronic tools and technologies to facilitate the development of new products or improve the production of current products. The policies related to the intellectual property of electronic products shall be formulated by the originating board. The committee chair shall be appointed annually by the president.

The EPSC membership shall be defined in chair shall appoint the members of the committee, including representatives of relevant program boards, as provided in the IEEE Computer Society Policies & Procedures Manual.


A. PPM Section 24 Electronic Products & Services Committee

Motion 8A: Grier moved on behalf of the Constitution and Bylaws Committee, “MOVED, that the IEEE Computer Society Executive Committee approves the proposed amendments to PPM Section 24 Electronic Products & Services Committee effective upon final approval of the Bylaws Article XII Section 11 at the February 2013 Board of Governors meeting.” The motion was approved by voice vote.

SECTION 24 EMERGING ELECTRONIC PRODUCTS & SERVICES COMMITTEE

24.1 GENERAL

24.1.0 Definition

The Emerging Products and Services Committee (EPSC) shall, at the direction of and to the degree specified by the President, participate in the development of emerging products and services and related policies, for the IEEE Computer Society.

24.1.1 Boards Responsible for Innovation

Each board within the Computer Society is responsible for developing and improving its lines of products and services. These boards shall develop, revise and extend their own products and services. They are free to call for the assistance of the EPSC for any of this work.

24.1.2 Responsibilities of EPSC

At the direction of the President or as requested by the Board of Governors, the EPSC may assist boards as they develop new products, services, and related policies. The EPSC may be called on by the President to coordinate the development of new products, services, or policies that involve multiple boards, or that does not have a home within an existing board. The EPSC may, at the request of the President: initiate and receive proposals for emerging or existing products, services, and related policies that extend the offerings of the Computer Society beyond its existing products and services; evaluate new technologies for products or services, especially those that may be used by more than one board; oversee the definition and operation of projects and activities necessary to test the feasibility of proposals; and make recommendations to the President, regarding ultimate disposition of such proposals and projects.

In the following section, the term ‘electronic products shall include all products and services delivered by the Society through any electronic mechanism, including the web and other applications.

24.1.1 Branding
All Society electronic products and services are to bear the names and logos of both the IEEE Computer Society and the IEEE prominently on their home page. When appropriate, other features should be added to improve the branding of our products and services.

24.1.2 Standards, Best Practices and Design

The Electronic Products & Services Committee will have responsibility to ensure that electronic products and services produced by the Society adhere to appropriate standards and best practices whenever possible. It will also monitor the design of electronic products and services for consistency across Society entities.

24.1.3 Discriminatory Material in Electronic Products

Any discriminatory or derogatory statement suggesting age, sex, race, or other types of discrimination is unacceptable.

24.2 EMERGING ELECTRONIC PRODUCTS & SERVICES COMMITTEE

24.2.1 Duties and Responsibilities

The duties of the Electronic Products & Services Committee shall be as provided in the bylaws.

24.2.2 Membership

The EPSElectronic Products & Services Committee shall be chaired by the EPSElectronic Products & Services Committee chair and shall consist of the—three to five members selected by the chair. The President of the Society may appoint up to two IEEE Computer Society representatives to serve as voting—members. Appropriate staff members shall serve as ex officio nonvoting members of the EPSC. following voting members: a representative from each of the IEEE Computer Society program boards, and an additional three to five members appointed by the Electronic Products & Services chair. In addition, IEEE Computer Society representatives to relevant IEEE committees, as determined by the President of the Society, shall serve as ex officio members of this committee.

24.2.3 Budgeting Responsibilities

If requested by the President and/or members of the Board, the EPSC shall review proposals, annual budgets, PIFs, and operating plans for new products, services, and policies. Additionally, the EPSC shall prepare and recommend its own annual budget to the Finance Committee and the Board of Governors. The Electronic Products & Services Committee shall review annual budgets and operating plans as proposed by its operating committee chairs. Additionally, it is responsible for preparing and recommending its annual budget to the Finance Committee and the Board of Governors.

24.2.4 Emerging Electronic Products & Services Handbook

The Emerging Electronic Products & Services Committee shall create and be responsible for maintaining an Emerging Electronic Products & Services Handbook, which sets forth detailed procedures for the operation of the Society’s electronic products and services and continuity of the operation of Society’s electronic products and services. The EPSC Electronic Products & Services Committee may modify its procedures without Board of Governors approval provided that its procedures are consistent with the policies and procedures of the IEEE Computer Society. All changes to the handbook procedures shall be published in the Agenda Book prepared for the next Board of Governors’ meeting following the change. The EPSC Electronic Products & Services Committee chair is responsible for ensuring that a copy of the current handbook is distributed to each voting and non-voting member of the EPSElectronic Products & Services Committee, operations committees, and the Board of Governors at the beginning of each calendar year.

24.3 OPERATIONS COMMITTEES PROJECTS AND PROJECT COMMITTEES
24.3.1 **Operations and Duties**

The EPSC shall support projects that are aligned with the Computer Society’s most recent strategic plan. Such projects, whether received or initiated by the EPSC must be documented to include all information required in the (short) Product Initiation Form defined in the IEEE Computer Society’s *Planning Committee Handbook*. Received proposals shall be reviewed in a timely manner by the EPSC, and the chair shall recommend courses of action to the President. The EPSC may create project committees, and appoint project committee chair to carry out the goals of a proposal. Project committee activities shall be reviewed annually by the EPSC before the final annual meeting of the Board of Governors, and the EPSC chair shall recommend to the president-elect termination or continuation of project committees for the following year.

The Operations Committees of the Electronic Products & Services Committee shall be the Web Committee, the Community Development Committee and other ad hoc committees established by the Electronic Products & Services chair. Each of these committees shall deal with electronic products and services distribution processes and shall recommend and initiate changes in practice where necessary to assure that quality, budget, and time constraints can be met. Operations Committees shall inform the Electronic Products & Services Committee about ongoing products and plans, and undertake other assignments as specified by the Committee.

24.3.2 **Membership**

The chairs of the Operations Committees shall be appointed by the Electronic Products & Services Committee Chair. Members of the Operations Committees shall be appointed by the respective committee chairs in consultation with the Electronic Products & Services Committee Chair. Appropriate staff members are ex officio nonvoting members of the Operations Committees.

24.3.3 **Web Committee**

The Web Committee shall recommend technologies and practices and implement policies concerning the design and operation of the Society’s Web pages and monitors the Society’s Web pages for adherence to Web quality assurance standards as defined in the *Electronic Products & Services Handbook*.

24.3.4 **eLearning Committee**

The eLearning Committee shall specify, evaluate, and select vendors and services of online products and services for the IEEE Computer Society’s distance learning program, monitor operations, and recommend pricing. The Committee shall recommend alternative online eLearning delivery technologies, processes, and methodologies and participate in reviews of the effectiveness of delivered online eLearning products and services to meet the needs of Society members.

24.3.5 **Community Development Committee**

The Community Development Committee, working with the Web Committee, shall oversee development, maintenance, and periodic review of products and services related to the Society’s website, online portals, communities, and other related entities.

24.4 **OBJECTIVES AND OPERATING PRINCIPLES**

24.4.1 With the exception of those products designed specifically for membership benefits only and not for revenue generation, emerging products and services should generate revenues sufficient to recover both their marginal cost of production and a prorated share of the costs of preparing the information for use in any medium.

24.4.2 When subscription is needed to access a revenue-generating product, subscription access to emerging products or services should be routinely accomplished through the IEEE member and subscription sign-up and renewal processes, and not a separate process with separate billings and fulfillment costs. Adding the ability to sign up new members and subscriptions via the web, and to allow members to update their own address records online, should be a high priority.
The IEEE Computer Society’s formal mission statement, set forth in its 2001 strategic plan, *The World’s IEEE Computer Society*, is to be the leading provider of technical information to the world’s computer professionals.

### 24.4.1 Objectives

The objectives of the Electronic Products & Services Committee programs support the Society’s mission as follows:

24.4.1.1 Electronic delivery methods should be used to meet the needs of Society members by improving their ability to identify relevant technical information, to obtain access to that information with greater speed and convenience, and to facilitate technical information exchange among members and other computer professionals.

24.4.1.2 The Society will clearly identify refereed and archival materials and is committed to maintaining eternal, accessible storage of archival products in electronic forms.

24.4.1.3 All electronic products and services will uphold at least the same standards of excellence as the Society’s comparable traditional products and services.

### 24.4.2 Operating Principles

To achieve these objectives, the Society will operate its electronic products and services programs within the following policies and guidelines.

24.4.2.1 All proposed electronic products and services should document their target audience, the value/benefit provided to that audience, and an outline of the model used to create and maintain the content.

24.4.2.2 With the exception of those products designed specifically for membership benefits only and not for revenue generation, electronic products and services should generate revenues sufficient to recover both their marginal cost of production and a prorated share of the costs of preparing the information for use in any medium.

24.4.2.3 When subscription is needed to access a revenue-generating product, subscription access to electronic products or services should be routinely accomplished through the IEEE member and subscription sign-up and renewal processes, not a separate process with separate billings and fulfillment costs. Adding the ability to sign up new members and subscriptions via the web, and to allow members to update their own address records online, should be a high priority.

24.4.2.4 Initial pricing models for each instance of electronic product and service will be specified in the *Electronic Products & Services Handbook*.

### B. PPM Section 21 Intersociety Cooperation Committee

Motion 8.B: Grier moved on behalf of the Constitution and Bylaws Committee, “MOVED, that the IEEE Computer Society Executive Committee approves the amendments to PPM Section 21 Intersociety Cooperation Committee.” The motion passed by voice vote.

**SECTION 21 INTERSOCIETY COOPERATION COMMITTEE**

**21.1 PURPOSE**

To encourage, develop, maintain, and evaluate, and to stimulate the development of relationships between the IEEE Computer Society and other organizations with similar or related interests, for the purpose of benefiting the members of the IEEE Computer Society and the profession.
21.2 SCOPE

The Intersociety Cooperation Committee, a committee of the Board of Governors, interacts and may establish formal relations with the entities within the IEEE and also with other national and international professional and scientific organizations that have missions in the fields of interest of the Computer Society, with the appropriate vice presidents, representatives to external organizations, and other volunteer leaders of the Society. The ICC acts as a catalyst for cooperative activities that are agreeable to the responsible program boards and committees of the Society.

21.3 MEMBERSHIP

21.3.1 The Committee shall consist of the past president as chair, president, president-elect, and the subcommittee chairs. The Society Executive Director shall be the liaison to the ICC, and with other appropriate administration staff members shall be ex officio, non-voting members of the committee.

21.4 REGIONAL OR COUNTRY INITIATIVES COMMITTEES

21.4.1 The Intersociety Cooperation Committee may create subcommittees to undertake special projects and initiatives involving specific computing-related areas of interest, or with countries or regions of the world. Recent examples include Central and Eastern Europe, Latin America, and China. The chairs of such special initiative sub-committees shall be appointed by the chair of the Intersociety Cooperation Committee. The members of the such subcommittees shall be appointed by their respective subcommittee chairs. The Intersociety Cooperation Committee shall propose budgets for such subcommittees, if required, through the Society’s normal budget development process leading to approval by the Board of Governors.

21.5 CATEGORIES OF RELATIONSHIPS

The Computer Society establishes and maintains relationships with a variety of societies and organizations. These are categorized as 1) Intersociety relationships, 2) Sister Society Associate relationships, and 3) Organization relationships. A complete and up-to-date list of each of these, including relevant terms of the relationship, shall be posted on the Computer Society website. The terms and conditions of each of these relationships are defined in memoranda of understanding (MOU) or other documents agreed to by both parties in a relationship.

Intersociety Relationships: These may be established between the Computer Society and other professional organizations whose purpose and activities complement those of the Computer Society.

Sister Society Associate Relationships: These are relationships in which the Computer Society provides, for a negotiated fee, bundled products and/or services to individual members of the Sister Society, as defined in a Sister Society Associate Relationship MOU. Individual members of Sister Societies who participate in such a relationship with the Computer Society are designated as Sister Society Associates. Sister Society Associates are not member of the IEEE or the Computer Society unless they fulfill the IEEE and/or Computer Society member requirements defined in appropriate IEEE and CS governance documents.

Organization Relationships: These are developed to support the IEEE Computer Society’s mission, perhaps with the Computer Society acting as a founding member, or as an active participant in the governance of such an organization. If a financial obligation to participate is required, documents defining the nature of the participation require approval of the Computer Society Board of Governors. Computer Society representatives to such societies shall be appointed as described in Section 23 of the PPM.

21.5 CLASSES OF ORGANIZATIONS

The Society interacts with a variety of societies and organizations, differing in size, membership composition, and purpose. These are categorized into the following two classes, with the current affiliations listed under each category.
21.5.1 Affiliate Societies and Organizations

A. Affiliates with Cooperative Agreements

- American Institute of Physics (AIP)
- Association for Computing Machinery (ACM)
- Association Françoise des Sciences et Technologies de l’Information et des Systèmes (ASTI)
- Association for Information Systems (AIS)
- China Computer Federation
- Gesellschaft für Informatik (GI)
- Informationstechnische Gesellschaft im Verband Deutscher Elektrotechniker (VDE/ITG)
- Information Processing Society of Japan
- Institute for Systems Programming/Russian Academy of Sciences

B. Affiliates

- American Institute of Aeronautics and Astronautics
- American Mathematical Society
- Asociación Española de Informática y Automática
- Association of Information Technology Professionals
- Associazione Italiana per l’Informatica ed il Calcolo Automatico
- Australian Computer Society
- British Computing Society
- Chinese Institute of Engineers (CIE)
- Computer Engineering and Application Society of the CIE
- Computer Society of the Republic of China
- Hong Kong Computer Society
- Institute of Management Accountants
- Instrument Society of America
- Institute of Electrical Engineers of Japan
- Institution of Engineering and Technology, IET-UK
- Institute of Electronic, Information, and Communication Engineers of Japan
• Institute for Operations Research and the Management Sciences (INFORMS)
• Computational Intelligence Society
• Japanese Society for Artificial Intelligence
• Koninklijk Vlaamse Ingenieursvereniging (Royal Society of Flemish Engineers)
• Korea Information Science Society (KISS)
• Mathematical Association of America
• Nederlands Genootschap voor Informatica (Dutch Computer Society)
• Österreichische Computer Gesellschaft (Austrian Computer Society)
• Schweizer Informatiker Gesellschaft (Swiss Society for AI and Cognitive Science)
• Singapore Computer Society
• Sociedade Brasileira de Computacao (Brazilian Computer Society)
• Sociedad Chilena de Ciencia de la Computacion (Chilean Computer Science Society)
• Society for Computer Simulation
• Society for Industrial and Applied Mathematics (SIAM)
• Society of Automotive Engineers (SAE)
• Society of Photo-Optical Instrumentation Engineers (SPIE)

21.5.2 Organizational Memberships
• Computing Research Association
• CSAB, Inc.
• National Council of Examiners for Engineering and Surveying
• International Federation for Information Processing (IFIP)
• International Association of Pattern Recognition
• Internet Society

21.6 OPERATIONS

21.6.1 The Society's current representatives to all of the societies with which it has relationships described in Section 21.5—organizations listed under Organizational Memberships above—shall make regular informational reports to the ICC on matters of importance to the Society.

21.6.2 The ICC is responsible for guaranteeing it periodically review its the periodic review of the relationships with other societies, with each of these organizations and shall report to the Board the results of these reviews. Such reviews will be carried out on a time schedule as appropriate to the affiliated organization, but at least every 5 years.
21.6.3 The Admissions Committee (sub-committee of the Intersociety Cooperation Committee), is charged with reviewing applications of the Affiliate Organization, and recommending these societies for affiliate status. This committee is also responsible for the periodic review of all affiliate relationships.

21.7 INTERNATIONAL FEDERATION FOR INFORMATION PROCESSING

Oversight of the IEEE Computer Society’s participation in the activities of the International Federation for Information Processing (IFIP) is vested in the president, and will be monitored by the Intersociety Cooperation Committee.

21.7.1 IEEE Computer Society Representative to the IFIP General Assembly

1. The president will appoint the Society representative to the IFIP General Assembly (GA).

2. The GA representative appointment term will be three calendar years.

3. Recognizing the importance of consistent representation for IFIP leadership, the president may reappoint individuals.

4. The IFIP GA representative shall be an ex officio member of the Intersociety Cooperation Committee (ICC).

21.7.2 IEEE Computer Society Representatives to IFIP Technical Committees.

1. IEEE Computer Society representatives to the IFIP technical committees (TCs) will be made by the president after consultation with the GA representative, the Intersociety Cooperation Committee, and the IEEE Computer Society Technical and Conference Activities Board.

2. An IFIP TC Candidate Evaluation Committee consisting of the IFIP GA Representative, chair, the Vice President of Technical Activities (or designee), and the chair of the Intersociety Cooperation Committee (or designee) shall be convened whenever TC representative appointments need be considered, and shall provide counsel to the president. The committee may establish its own procedures for the conduct of its work. The role of the committee is advisory only. It shall make its recommendations to the president in confidence and the president shall have sole authority to appoint IFIP TC representatives.

3. IFIP TC representative appointment terms will be three calendar years.

4. TC representatives may be reappointed once. In special circumstances, a particular representative’s service may be extended for a third or additional terms with the consent of the Board of Governors.

21.7.3 The duties of the TC representative shall be as follows:

1. Serve as the conduit for information between the IEEE Computer Society and the IFIP TC.

2. Represent the IEEE Computer Society at the annual meeting of the TC.

3. Participate in other meetings and activities of the TC to the extent possible.

4. Recommend new members for the Working Groups (WGs) of the TC.

5. Promote TC/WG conferences and other activities (e.g., identify people for conference committees and to be speakers). Publicize these activities to the appropriate sponsoring Society communities.

21.7.4 Selection Procedure for each IFIP TC Representative
1. The president, designated member(s) of the Intersociety Cooperation Committee, and GA representative will identify each IEEE Computer Society TC that closely parallels the objectives and scopes of an analogous IFIP TC (and its constituent WGs) whose activities are deemed to be in the interest of the IEEE Computer Society.

2. The chairperson of each IEEE Computer Society TC so identified will be individually informed by the VP of TAB about the search for candidates for TC representatives and will be asked:
   a. to provide background information on the IFIP TC and its constituent WGs,
   b. to review the aims and scopes of the TC and its constituent WGs,
   c. to review the memberships of the TC and its constituent WGs for initial candidates,
   d. to discuss the responsibilities of a TC representative,
   e. to discuss funding for travel for meetings, and
   f. to recommend, within a specified period of time, a slate of candidates.

3. Upon consideration of the recommended slate of candidates for TC representative, and in consultation with the IEEE Computer Society TC chairperson, the president, designated member(s) of the Intersociety Cooperation Committee, and GA representative will contact the candidates to learn:
   a. if they have been involved with the IFIP TC and/or their knowledge of it,
   b. if they are interested in representing the IEEE Computer Society’s interests,
   c. what they would attempt to accomplish, and
   d. how they would identify IEEE Computer Society members for the WGs.

4. Final recommendations for TC representatives will be made to the president.

21.8 COMPUTER RESEARCH ASSOCIATION (CRA)

Representatives to the Computing Research Association will be appointed by the President.

The length of term shall be for two years. A representative may be reappointed for multiple terms of office if deemed appropriate. If a representative is appointed for more than three terms, the Board of Governors must approve the fourth and any succeeding terms of appointment. The terms of multiple representatives will be staggered. The President or President’s designee shall serve as the alternate representative.

C. PPM Section 12 Awards

Motion 8C: Grier moved on behalf of the Constitution & Bylaws Committee, “MOVED, that the IEEE Computer Society Board of Governors approves the amendments to PPM Section 12 Awards.” The motion passed by voice vote.


12.1 AWARDS PROGRAM

The IEEE Computer Society sponsors an awards program to recognize both technical achievement and service to the Society. In the technical area, recognition may be given for pioneering and current contributions to the field of computer science and engineering. In addition, the Society encourages nominations of and by its members for appropriate IEEE awards. Service awards may be given to both volunteers and staff for well-defined and highly valued contributions to the Society. The awards program is intended to recognize both technical and service
contributions. No award is automatic or given by reason of an individual holding a position or office. The Awards Committee must take care to preserve the integrity of the evaluation and selection process to assure that it is both open and rigorous, and that it contributes to the prestige of the Society and the award recipients.

12.2 AWARDS COMMITTEE MEMBERSHIP

The Awards Committee shall consist of a chair, appointed by the Society president, and members, including the chairs of all the awards subcommittees and one to three at-large members, appointed by the Awards Committee chair with the concurrence of the Society president. The technical committee awards subcommittee chair shall be appointed in consultation with the vice president for technical and conference activities. The immediate past chair shall be an ex officio, non-voting member. One or more members shall be appointed as vice-chairs of the committee. The number of Awards Committee members may increase or decrease based on the number of awards subcommittees. The awards subcommittees shall consist of, but are not limited to, the following:

- Computer Pioneer Award and Computer Entrepreneur Award Subcommittee
- Seymour Cray Computer Engineering Award and Sidney Fernbach Award Subcommittee
- Eckert-Mauchly Award Subcommittee
- Harry H. Goode Memorial Award, W. Wallace McDowell Award, B. Ramakrishna Rau Award Subcommittee
- IEEE Awards Candidate Search
- Tsutomu Kanai Award Subcommittee
- Hans Karlsson Award Subcommittee
- Richard E. Merwin Distinguished Service Award Subcommittee
- Harlan D. Mills Award and IEEE Computer Society/SEI Watts S. Humphrey Software Process Achievement Award Subcommittee
- Education Awards Subcommittee
- Technical Achievement Award Subcommittee
- Ken Kennedy Award Subcommittee
- Service Awards and Certificates Subcommittee
- Technical Committee Awards Subcommittee

12.3 AWARDS COMMITTEE RESPONSIBILITIES

The Awards Committee grants awards in some cases and prepares nominations in other cases. It develops awards plans and recommends policies for the consideration of the Board of Governors and other IEEE bodies as appropriate, and ensures the proper conduct of the awards program, including recommending the modification and/or creation of new awards as needed. The current IEEE Division Directors or their appointees represent the Society on the IEEE TAB Awards and Recognition Committee to afford liaison to the full IEEE community.

12.3.1 Nomination Solicitations

It is the responsibility of the Awards Committee to assure that there are a sufficient number of qualified nominees for each award, including awards for which external nominations are sought. To facilitate the nominations process, the Awards Committee prepares and includes in the Awards Handbook a master schedule of nomination deadlines. This schedule should be reported annually to the Board of Governors at its initial meeting. In addition, the Awards Committee should assure timely coverage of the solicitation for awards in Computer magazine, member communications, the Society’s website, and elsewhere as appropriate. Nominations procedures should be adequately publicized in Computer and elsewhere as appropriate. The awards chair should also solicit nominations directly from the head of the major program boards, conference organizers, standards groups, and others. For awards in which external nominations are sought and prove insufficient, it is the responsibility of the Awards Committee to develop and implement a plan to encourage additional nominations.
12.3.2 Confidentiality of Nominees’ Identities and Committee Deliberations

The Awards Committee and its subcommittees shall exercise extreme caution to maintain confidentiality in their deliberations, including the identity of nominees. This is especially critical for those awards for which final approval authority rests with the Board of Governors. Until the Board of Governors has disposed of the nomination no word of the committee's recommendation should be given to nominees, nominators, or any other persons.

12.3.3 Awards Handbook

The Awards Committee shall create and maintain an Awards Handbook, in which detailed procedures for the solicitation, review, and selection of nominees for each award will be set forth. This handbook serves as the primary means of ensuring appropriate quality and continuity in the operation of the several awards subcommittees. The Awards Committee may modify its procedures without Board of Governors approval provided that its procedures are consistent with these policies and procedures and with applicable policies and procedures of the IEEE. The Awards Committee chair is responsible for seeing that a copy of the then-current handbook is made available to each member of the Awards Committee and the Board of Governors at the beginning of each calendar year.

12.3.4 Awards Subcommittees

The Awards Committee should take care to assure that each subcommittee is established at a size appropriate to its task; however, in no case shall subcommittees have fewer than three members. Non-chair members of a subcommittee should be discouraged from holding membership on the Awards Committee. When presenting a subcommittee nomination to the Awards Committee, the subcommittee chair shall state in writing that the procedures have been followed with exceptions and reasons duly noted.

12.3.5 Publicity for Granted Awards

The Awards Committee should assure timely coverage of the major awards presented by the IEEE Computer Society in Computer magazine, other appropriate publications, and on the Society website. Additional steps should be taken by the Awards Committee to assure appropriate publicity with awardees' employers, local communities, alma maters, and other groups associated with the awardees.

12.4 ADMINISTRATION OF AWARDS

The administrative process for all awards administered by the IEEE Computer Society shall, to the extent practicable, be uniform.

12.4.3 Awards Approved by the Board of Governors (Major Awards)

Following the same general procedures set forth in Section 12.3.1, the IEEE Computer Society Awards Committee shall, for each of the following awards, solicit nominees, review candidates, and recommend nominees to the Board of Governors for final approval:

- Taylor L. Booth Education Award
- Computer Entrepreneur Award
- Computer Pioneer Award
- Computer Science & Engineering Undergraduate Teaching Award
- Seymour Cray Computer Engineering Award
- Sidney Fernbach Award
- Harry H. Goode Memorial Award
- Tsutomu Kanai Award
- Hans Karlsson Award
- Harlan D. Mills Award
- Richard E. Merwin Distinguished Service Award
- W. Wallace McDowell Award
• B. Ramakrishna Rau Award
• Technical Achievement Award

Members of the major award subcommittees shall not participate in the nomination or seconding of, or serve as references for, candidates for the award(s) of the subcommittee(s) on which they serve. The selection of recipients of all of the above major awards shall be made by the Board of Governors after disclosure of the nominees and discussion of the merits of the nominations in executive session with the Awards chair. The Board of Governors may select a recipient from the nominees presented or refer the award back to the Awards Committee for further consideration, including the consideration of additional candidates suggested by the Board. In presenting the recommendations of the Awards Committee, the committee chair should present a written statement presenting the specific contributions of each award recipient recommended to the Board, should describe the nomination solicitation and review process guidelines for each award, and either certify that those procedures were followed or document any exceptions made and the reasons therefore. The president shall notify awardees as soon as possible after Board action. The Awards Committee chair shall notify all nominators of the final disposition of their nominations after the president has notified the awardees.

12.4.4 Major Awards Presented Jointly with ACM

Joint IEEE Computer Society-ACM subcommittees shall seek nominations and select nominees for the Eckert-Mauchly Award and the Ken Kennedy Award.

12.4.5 Provision for New Named Awards

A new named award in memory of a deceased person shall not be established sooner than 5 years after the demise of the individual to be memorialized.

12.5 TECHNICAL AWARDS DESCRIPTIONS AND PROCEDURES

12.5.1 Technical Achievement Awards

*Contribution:* Outstanding and innovative contributions to the fields of computer and information science and engineering or computer technology, usually within the past 10, and not more than 15, years. Contributions must have significantly promoted technical progress in the field. In addition, a TC may nominate Technical Achievement Awards in the name of a TC.

*Eligibility:* Open to all, except for candidates receiving major awards in the same area.

*Award:* Certificate and honorarium of $2,000. Travel funds are provided, if necessary, to assure that awardees can travel to the annual awards ceremony. Up to five awards may be presented annually, plus co-awards, if necessary.

*Administration:* The Technical Achievement Subcommittee shall solicit candidates and make the preliminary selection of up to five nominees, with the appropriate input and support from the relevant technical areas and technical committees.

12.5.2 Computer Pioneer Award

*Contribution:* The Computer Pioneer Award recognizes significant contributions to concepts and developments in the electronic computer field which have clearly advanced the state of the art in computing. The contributions must have taken place 15 or more years earlier.

*Award:* Silver medal. Up to four awards, including co-awardees if necessary, may be presented annually. Travel funds will be provided, if necessary, to assure that the awardees and one companion each can travel to the annual awards ceremony.
12.5.3 Computer Entrepreneur Award

Contribution: The Computer Entrepreneur Award recognizes managers and leaders who are responsible for the growth of some segment of the computer industry or technical managers whose entrepreneurial leadership built the computer industry. The efforts must have taken place over 15 years earlier, and the industry effects must be generally and openly visible.

Award: Museum-quality sterling silver chalice.

Administration: The Computer Pioneer Award and Computer Entrepreneur Award Subcommittee shall solicit candidates and make the preliminary selection for both awards. The Subcommittee may select up to four nominees for the Computer Pioneer Award. Appointment of previous Computer Pioneer Award recipients to serve on the subcommittee is strongly encouraged, but not required.

12.5.4 Eckert-Mauchly Award

Contribution: Outstanding contributions to the field of computer architecture.

Award: Certificate and honorarium of $5,000 to be normally presented at the International Symposium on Computer Architecture (ISCA).

Administration: The award is administered by a committee composed equally of members from the ACM and the IEEE Computer Society. The chair is an additional appointee rotated yearly between ACM (even year) and the IEEE Computer Society (odd year). IEEE Computer Society appointees to the committee (and the chair) are selected by the Awards Committee chair with the concurrence of the president. The Committee's choice for the award is reported to the Awards Committee by its representative to the joint committee for consideration and recommendation to the president, whose approval shall constitute concurrence on behalf of the Society. Such concurrence shall be reported to the Board of Governors at its next regular meeting.

Funding: The IEEE Computer Society is obligated to fund one-half of the cash award and the certificate expense unless it is covered by the International Symposium on Computer Architecture (ISCA). The symposium will provide travel funds, if necessary, to assure that the awardee can attend the symposium presentation.

12.5.5 W. Wallace McDowell Award

Contribution: Outstanding recent theoretical, design, educational, practical, or other similar innovative contribution that falls within the scope of IEEE Computer Society interest. The award may be given for a single contribution of great merit or a series of lesser contributions that have had or are expected to have an important influence on the computer field. The W. Wallace McDowell award is the highest technical award made solely by the IEEE Computer Society where selection of the awardee is based on the highest level of technical accomplishment and achievement.

Award: Certificate and $2,000 honorarium. Usually presented to a single recipient. Travel funds will be provided, if necessary, to assure that the awardee can travel to the annual awards ceremony.

Administration: The Goode, McDowell and Rau Subcommittee shall solicit candidates and make the preliminary selection. The prospective candidate(s) will be presented to the Awards Committee for discussion and recommendation, and to the Board of Governors for approval.

Funding: A fund established by IBM in honor of W. W. McDowell in the IEEE Foundation covers all expenses incurred, including travel funds to ensure that the recipient and one companion can attend the presentation ceremonies.

12.5.6 Taylor L. Booth Education Award

Contribution: Outstanding record in computer science and engineering education, as established by some of the following: achieving recognition as a teacher of renown in a relevant and applicable course; writing an influential
text in computer science and engineering; leading, inspiring, or providing significant educational content during
the creation of a curriculum in the field; inspiring others to a career in computer sciences and engineering
education.

Award: Bronze medal and $5,000 honorarium, usually presented to a single recipient. Travel funds will be
provided, if necessary, to assure that the awardee can travel to the annual awards ceremony.

Administration: The Education Awards Subcommittee shall solicit candidates and make the preliminary selection.
The prospective candidate(s) shall be presented to the Awards Committee for discussion and recommendation,
and to the Board of Governors for approval.

12.5.7 Harry H. Goode Memorial Award

The Harry H. Goode Memorial Award was originally presented by AFIPS as an annual award to honor and
encourage outstanding contributions to the information processing field. Upon the dissolution of AFIPS in 1990
the IEEE Computer Society agreed to assume responsibility for the continuation of the award.

Contribution: Recipients are selected on the basis of achievements in the information processing field which are
considered either a single contribution of theory, design, or technique of outstanding significance, or the
accumulation of important contributions on theory or practice over an extended time period, the total of which
represents an outstanding contribution.

Award: Bronze medal and $2,000 honorarium. Travel funds will be provided, if necessary, to assure that the
awardee can travel to the annual awards ceremony.

Administration: The Goode, McDowell and Rau Subcommittee shall solicit candidates and make the preliminary
selection.

12.5.8 Sidney Fernbach Award

Contribution: Outstanding contribution in the application of high performance computers using innovative
approaches.

Nominator: Anyone may nominate. Nominations will be specifically solicited from the SC conference committee.

Award: Certificate and $2,000 honorarium to be normally presented at the SC conference. Travel funds will be
provided, if necessary, to assure that the awardee can travel to the site where the award will be presented. The
awardee will normally be invited to present a paper at SC. This award shall be presented by the IEEE Computer
Society President or his designee. A brochure featuring each recipient's contributions shall be produced for the
award ceremony.

Administration: The Cray Award and Fernbach Award Subcommittee shall consist of a subcommittee chair and at
least six members. The Awards Committee chair shall appoint the subcommittee chair after seeking
recommendations from the SC Conference Committee. The award subcommittee shall solicit candidates and make
the preliminary selection.

12.5.9 Hans Karlsson Award

Contribution: Presented in recognition of outstanding skills and dedication to diplomacy, team facilitation and
joint achievement, in the development or promotion of standards in the computer industry where individual
aspirations, corporate competition, and organizational rivalry could otherwise be counter to the benefit of Society.

Eligibility: Limited to present or past participants in IEEE CS Standards activities.
**Nominator:** Anyone may nominate. Nominations will be specifically solicited from the IEEE Computer Society SAB and the IEEE Computer Society standards sponsor committees.

**Award:** Plaque and $2,000 honorarium. Travel funds will be provided, if necessary, to assure that the awardee can travel to the annual awards ceremony.

**Administration:** The Awards Committee, in consultation with the IEEE Computer Society Standards Activities Board, shall appoint a subcommittee of the Awards Committee to solicit candidates and make the preliminary selection.

### 12.5.10 IEEE Computer Society/SEI Watts S. Humphrey Software Process Achievement Award

**Contribution:** Presented in recognition of outstanding achievement in improving the software process.

**Eligibility:** Open to all software professionals who participate in software development, support, or management, and are employed by and participate in the software work of an organization that produces, supports, enhances, or otherwise provides software-intensive products or services.

**Nominator:** Anyone may nominate. All nominations must be seconded by a senior executive of the software organization in which the nominated individual or team works, and supported by a two page description indicating the nature of the achievement.

**Award:** The finalists and winner shall be announced and recognized by the IEEE Computer Society. The winner will receive an engraved, commemorative plaque and total honorarium of $1,500. This award will normally be presented at the annual International Conference on Software Engineering (ICSE) or a similar event determined by the chair of the Technical Council on Software Engineering (TCSE) and the director of the Software Engineering Institute (SEI). The winner will be invited to produce a technical report describing the process improvement and results, and to present a paper at the Annual SEI Software Engineering Symposium.

**Administration:** The Award Committee, in consultation with the chair of the Technical Council on Software Engineering and the Director of the Software Engineering Institute, shall appoint the chair of the IEEE Computer Society/SEI Watts S. Humphrey Software Process Achievement Award subcommittee. The chair of the subcommittee shall appoint the other members of the subcommittee, consisting of five software professionals with recognized knowledge and experience in software process improvement, in consultation with the chair of the IEEE Computer Society Awards Committee. Nominations shall be submitted to the award subcommittee, which shall review and rank each qualified nomination according to the criteria set forth for the award. After selecting finalists, the subcommittee may visit and/or interview the finalist organizations, and may recommend up to five finalists and a winner to the Awards Committee for approval.

**Funding:** Awards Committee budget covers expenses incurred in advertising for nominations, publicizing the names of the finalists and award winners, and providing the engraved plaque. The Software Engineering Institute will provide assistance to the winner in preparing a talk and paper on the winning achievement and will pay the $1,500 honorarium to the winner and winning team. The Software Engineering Institute may also provide additional advertising and publicity for the award. It is expected that the organizations of the finalists for the award will bear the cost of site visits, if necessary. Costs of site visits may also be partially covered by the Software Engineering Institute.

### 12.5.11 Tsutomu Kanai Award

**Contribution:** Presented in recognition of major contributions to the state-of-the-art distributed computing systems and their applications.

**Award:** Certificate, crystal memento, and $10,000 honorarium. In addition, the recipient will receive a travel grant of up to $5,000 to cover reasonable and customary expenses to attend two technical conferences. Travel funds will be provided, if necessary, to assure that the awardee can travel to the annual awards ceremony.

**Administration:** The Kanai Award Subcommittee shall solicit candidates throughout the year and make the preliminary selection.
**Funding:** This award was funded from an endowment provided by the Hitachi Corporation, in honor of Tsutomou Kanai.

12.5.1112 Seymour Cray Computer Engineering Award

**Contribution:** Presented in recognition of innovative contributions to high performance computing systems that best exemplify the creative spirit demonstrated by Seymour Cray.

**Award:** Crystal memento, certificate, and $10,000 honorarium to be normally presented at the SC conference. Travel expenses will be provided, if necessary for the awardee(s) to travel to the site where the award will be presented. This award will be presented by the IEEE Computer Society President or his designee. The awardee will normally be invited to present a paper at SC. A brochure featuring each recipient's contributions shall be produced for the award ceremony.

**Administration:** The Cray Award and Fernbach Award Subcommittee shall consist of a subcommittee chair and at least six members. The Awards Committee chair shall appoint the subcommittee chair after seeking recommendations from the SC Conference Committee. The Cray Award and Fernbach Award subcommittee solicits candidates throughout the year and makes the preliminary selection.

**Funding:** This award was initially funded from an endowment provided by the SGI, in honor of Seymour Cray.

12.5.1213 Computer Science & Engineering Undergraduate Teaching Award

**Contribution:** To recognize outstanding contributions to undergraduate education through both teaching and service. This award should focus our interest on undergraduate education, as well as affirm our support for excellence in undergraduate education. The participation of local entities should help to maintain interest, increase the visibility of the Society, and make a statement about the importance with which we view undergraduate education.

**Eligibility:** A faculty member in a degree program in computer science, computer engineering, computer information systems, or a similar program.

**Award:** Certificate, and $2,000 honorarium. Travel funds will be provided, if necessary, to assure that the awardee can travel to the annual awards ceremony.

**Administration:** The Awards Committee chair, with the concurrence of the vice president for educational activities, shall appoint a subcommittee chair.

12.5.1314 Harlan D. Mills Award

**Description:** To recognize researchers and practitioners who have demonstrated long-standing, sustained, and meaningful contributions to the theory and practice of the information sciences, focusing on contributions to the practice of software engineering through the application of sound theory.

**Eligibility:** Achievements should demonstrate a sustained body of work in software engineering theory and practice. The winner would be generally recognized in the software engineering community for achieving the results stated and for encouraging and teaching others to do the same.

**Award** Plaque and $3000 honorarium to be normally presented at the International Conference on Software Engineering. The awardee may be invited to give a talk at the conference. One recipient, awarded annually, as appropriate. Travel funds will be provided, if necessary, to assure that the awardee can travel to the site where the award is being presented.

**Administration:** The Harlan Mills/Software Process Achievement subcommittee shall solicit candidates and make the preliminary selection.
12.5.14 Ken Kennedy Award

Contribution: To recognize outstanding contributions to programmability and productivity in computing and substantial community service or mentoring contributions.

Award: Certificate and $5,000 honorarium to be normally presented at the SC conference. The awardee shall be invited to present a paper at the SC conference, or at an ACM or IEEE conference of the winner’s choosing, during the year following the announcement. Travel expenses of the recipient and one companion to attend the presentation ceremonies at a conference shall be borne by the conference. A brochure featuring each recipient’s contributions shall be produced for the award ceremony.

Administration: The award shall be administered by a six-member committee composed equally of members from the ACM and the IEEE Computer Society. Terms are for three years, with one of the three members (of each society) changing each year. The chair shall be an additional appointee rotated yearly between ACM (odd year) and the IEEE Computer Society (even year). The Committee’s choice for the award shall be reported to the Awards Committee by its representatives to the joint committee for consideration and recommendation to the president, whose approval will constitute concurrence on behalf of the Society. Such concurrence shall be reported to the Board of Governors at its next regular meeting.

Funding: This award shall be funded from an endowment of $100,000 with equal contributions from ACM and the IEEE Computer Society. The endowment shall be administered by the IEEE Foundation.

12.5.1516 B. Ramakrishna Rau Award

Contribution: in recognition of substantial contributions in the field of computer microarchitecture and compiler code generation. The candidate will have made an outstanding, innovative contribution or contributions to microarchitecture, use of novel microarchitectural techniques or compiler/architecture interfacing. It is hoped, but not required, that the winner will have also contributed to the computer microarchitecture community through teaching, mentoring, or community service.

Award: Certificate and $2,000 honorarium to be normally presented at the annual ACM/IEEE International Symposium on Microarchitecture. The awardee shall be invited to present a paper at symposium. Travel expenses of the recipient to attend the presentation ceremonies shall be borne by the symposium.

Administration: The Goode, McDowell and Rau Subcommittee shall solicit candidates and make the preliminary selection.

Funding: This award shall be funded from an endowment administered by the IEEE Foundation.

12.5.1617 Conference Best Paper Awards (for Papers Presented at Society Sponsored or Cosponsored Conferences)

Contribution: The Best Paper Award recognizes the most outstanding contribution to the state of the art within the scope of the conference. The paper containing the contribution must be presented at the conference by one of its authors and published in the conference record or proceedings.

Award: Certificate for each author and $200-500, the amount to be determined by the conference, to be equally divided in the case of multiple authors. The award may be announced at the conference where it is chosen or may be announced after the conference. The award should be presented at the next conference in the series, if possible, or at one of the sponsoring Society's major conferences. The award should be presented in a timely manner.

Administration: The selection committee shall be appointed by the appropriate conference program committee and proceeding as outlined in the Awards Committee Procedures.
Funding: Funding for such awards is to be included in the approved operating budget for the conference.

D. PPM Section 9 Publications 9.2.6 Editor in Chief

Motion 8D: Grier moved on behalf of the Constitution & Bylaws Committee, ‘MOVED, that the IEEE Computer Society Executive Committee approves the amendments to PPM Section 9 Publications 9.2.6 Editor in Chief.


SECTION 9 PUBLICATIONS

9.1 GENERAL

9.1.1 Definitions

In the following the term ‘publications’ shall include magazines, transactions, letter-style journals, web-based publications, conference proceedings, individual books, and book series intended for delivery in any and all media as well as any other content or collections of content published by the Publications Board of the Computer Society. The terms ‘series publications’ shall refer to magazines, transactions, and book series, ‘periodical publications’ shall refer to magazines and transactions, and ‘individual publications’ shall refer to conference proceedings and individual books.

9.1.2 Logos

All Society publications are to bear the names and logos of both the IEEE Computer Society and the IEEE prominently in a manner appropriate to the medium in which it is presented.

9.1.3 Peer Review Process

Policies shall be established regarding various levels of peer review appropriate to different types of work. Some materials, such as, but not limited to columns, editorials, blogs, and product reviews, may be published with minimal or no peer review. Review policies shall be developed by the Publications Board in conjunction with the responsible publications operations committee. The review policies should generally be typical of review policies of respected scientific, scholarly, and technical societies. The policies should provide for appropriate author appeals, but the anonymity of the reviewers should be maintained.

9.2 PUBLICATIONS BOARD

9.2.1 Membership

The Publications Board shall be chaired by the vice president for publications as provided in the bylaws, and shall consist of the following voting members appointed by the vice president: Magazine Operations Committee chair, Transactions Operations Committee chair, Press Operations Committee chair, the Digital Library Operations Committee chair, the IEEE Computer Society’s representative to the IEEE Publications Services and Products Board (PSPB), and an additional three to six members-at-large (non-editors in chief) with experience in publications. In addition, all editors in chief (EICs), and the director of products and services shall be ex officio, non-voting members of the Publications Board.

9.2.2 Publication Review and Planning

The Publications Board shall:

1. review each of the Society’s series publications at least once every five years, based on the periodical review submitted to the IEEE Periodicals Review Committee;

2. consider changes of scope and name to evolve publications with changes in the field;
3. consider terminating or combining of series publications when necessary; and

4. plan for and recommend new publications to the Board of Governors.

9.2.3 Budgeting Responsibilities

The Publications Board shall review annual page budgets as proposed by the EICs and as recommended by Transactions Operations Committee (TOC) and Magazine Operations Committee (MOC). Additionally the Publications Board shall be responsible for preparing and recommending its annual budget to the Board of Governors. The Publications Board shall be responsible for presenting its recommended budgets, including editorial page budgets, prices and frequencies of periodical publications, to the Finance Committee and the Board of Governors.

9.2.4 Publications Handbook

The Publications Board shall create and be responsible for maintaining a Publications Handbook, which sets forth detailed procedures for the operation of the Society's overall publication program. This manual will be the primary means of ensuring appropriate quality and continuity in the operation of the Society publications. The Publications Board may modify its procedures without Board of Governors approval provided that its procedures are consistent with these policies and procedures and with applicable policies and procedures of the IEEE. However, all changes to publications procedures shall be published in the Agenda Book prepared for the next Board of Governors meeting following the change. The vice president for publications is responsible for seeing that a copy of the then-current manual is distributed to each member of the Publications Board, TOC, MOC, POC, and the Board of Governors at the beginning of each calendar year.

9.2.5 Mentoring Future EICs

The bylaws establish that the Publications Board is responsible for recommending EIC candidates to the president. To carry out this process, the Publications Board shall establish and maintain a mechanism for mentoring future EICs in order to produce a pool of candidates with experience that permits them to assume an EIC position.

9.2.6 Editor in Chief Appointments

1. For publications solely sponsored by the IEEE Computer Society, EIC search committees shall be used to evaluate all applicants and nominees following the process defined in 9.2.7. Reappointment considerations shall follow the process defined in 9.2.7.

2. For jointly sponsored publications with steering or management committees, the steering or management committee shall appoint or recommend candidate(s) for each EIC following the search process defined in the MOU for that periodical. EIC or shall follow the process as stated in the publication's MOU position to the Publications Board for their review and further recommendation to the president. The VP for Publications shall recommend appointments of candidate(s) for the steering or management committee representatives for appointment by the --Computer Society candidates for the steering or management committee representatives for appointment by the --Computer Society candidates for the steering or management committee representatives for appointment by the --President with concurrence from the Computer Society President.

3. EIC appointments for Computing in Science & Engineering shall follow the process defined in 9.2.10.

4. EICs appointments for Press shall be selected using the process in 9.2.7. Reappointments shall follow the process defined in 9.2.8.

8. ExCom Consent to Presidential External Representative Reappointment/Appointments – Walz
A. Computer Science Accreditation Board, (CSAB) – EAB – Ann Gates, Pearl Wang, Tom Hilburn as Representative Directors; Sriniv Ramaswamy and Mark Sebern as Alternate Representative Directors
B. Computing Research Association (CRA) – ICC – Jean-Luc Gaudiot, Representative and David Bader, Alternate
C. Internet Society (ISOC) – ICC – Steve Diamond
D. ISO/IEC JTC 1 SC 7 -- SAB, S2ESC – Jim Moore
E. ISO/IEC JTC 1 SC38 – SAB, CCSC – Steve Diamond
F. Body of Knowledge & Curriculum to Advance Systems engineering (BKCASE) – EAB, PAB – Kenneth E. Nidiffer (EAB), Dick Fairley (PAB)
G. Computing in the Core (CinC) – EAB – Fabrizio Lombardi
H. Federation of Enterprise Architecture Professional Organization (FEAPO) – PAB-IT – Chuck Walrad
I. IAPR – TCPAMI, T&C – Kim Boyer, Anil Jain, Larry O’Gorman, Representatives; Ramin Zabih, Alternate
J. INCOSE – EAB, PAB – Kenneth E. Nidiffer (EAB), Dick Fairley (PAB)
K. PACE – EAB – Ann DeMarle
L. Software Engineering Licensure Committee (SELC) – - PAB – Jim Moore
M. Project Management Institute (PMI) – PAB – Dick Frailey

Motion 8.A-M: Reisman moved, Walrad seconded, “MOVED, that the IEEE Computer Society Board of Governors approves the appointments of these Society Representatives to serve from 1 January 2013 – 31 December 2013.” The motion passed by voice vote.


9. Vice President, Publications Update – Conte
   Conte gave a presentation.

10. Vice President, Standards Activities Update – Walrad
    Walrad gave a presentation.

11. Vice President, Professional Activities Update – Joannou
    Joannou gave a presentation.

12. Vice President, Technical and Conference Activities Update – Croll
    Croll gave a presentation.

13. Vice President, Educational Activities Update – Burd
    Frailey, on behalf of Burd, gave a presentation.

14. Executive Session – Burgess

15. Special Orders – Walz

16. Good of the Order – Walz

17. New Business -- Walz

18. Announcements – Walz

19. Next Meeting – Walz
    The next meeting will be held on Thursday, 7 February 2013 at the Renaissance Long Beach, Long Beach, California.

20. Adjournment – Walz
    The meeting adjourned at 2:00 p.m. EST.