1. **Call to Order - Cooper**

A meeting of the IEEE Computer Society Executive Committee was held at 4:00 p.m. on 15 June 2006 at the San Juan InterContinental Hotel, San Juan, Puerto Rico. Deborah M. Cooper, president, chaired, with Ann Q. Gates serving as secretary.

2. **Roll Call – Gates**

A roll call was held as follows:

A. **Franchised Members**
   - Deborah M. Cooper, President, present
   - Gerald L. Engel, Past President, present,
   - Ann Q. Gates, Secretary, present
   - Rangachar Kasturi, First VP, Conferences & Tutorials, present
   - Susan K. Land, Second VP, Standards Activities, present
   - Sorel Reisman, VP, Electronic Products & Services, present
   - Jon G. Rokne, VP, Publications, present
   - Christina M. Schober, VP, Chapters Activities, present
   - Stephen B. Seidman, Treasurer, present
   - Murali R. Varanasi, VP, Educational Activities, present
   - Stephanie M. White, VP, Technical Activities, present
   - Michael R. Williams, President-elect, present

B. **Ex officio Members (without vote)**
   - Doris L. Carver, Computer EIC, present
   - David W. Hennage, Executive Director, present
   - Stephen L. Diamond, 2005-2006 IEEE Division VIII Director, present
   - Thomas W. Williams, 2006 IEEE Division V Director-elect, present
   - Oscar N. Garcia, 2005 IEEE Division V Director-Elect, present

3. **Introduction of Guests – Cooper**

The following guests and staff were present:

- Fiorenza Albert-Howard
- Pamela Kemper
- Angela R. Burgess
- Evelyn Mendoza
- Georgann Carter
- John Miller
- Violet S. Doan
- Corey Murphy
- Antonio Doria
- Richard J. Price
- Lynne Harris
- Barbara Terman
- Iwao Hyakutake
- Lewis Terman
- Michel Israel
- John Vig
- Lowell Johnson
- Yervant Zorian
- Anne Marie Kelly
4. Approval of Agenda - Cooper
Motion 4: Schober moved, T. Williams seconded, “MOVED, that the agenda be approved as revised;” Motion carried by voice vote.

Remove item 15: SC2007 funding request (item has been moved to the BoG meeting on 16 June)
Add item 29: CAB motion
Add item 30: CAB motion

5. BLANK

6. Approval of Minutes of the 9 March 2006 Meeting – Engel
Motion 6: M. Williams moved, Varanasi seconded, “MOVED, that the minutes of the 9 March 2006 Executive Committee meeting be approved as is.” Motion carried.

7. Report of the President - Cooper
President Cooper gave an oral report in addition to her written report in the e-Agenda Book.

8. Report of the Treasurer - Seidman
Seidman gave the report of the Treasurer, which can be found in the e-Agenda Book.

9. Report of the Executive Director - Hennage
Hennage reported on recent activity in the society. The report is in the e-Agenda Book.

10. Status of Action Items - Engel
Engel reviewed the status of action items as of 8 May 2006, which can be found in the e-Agenda Book. Items 3 and 4 remain open. The deadline for item 3 was extended to the 3 November 2006 meeting.

ACTION ITEMS

11. BLANK

Motion 12: Seidman moved for the Finance Committee, “MOVED, that the Executive Committee of the IEEE Computer Society approves the 2007 periodical page budgets, frequencies, and prices recommended by the treasurer.” Motion carried.

MEMBER AND NONMEMBER DIGITAL LIBRARY PRICES

<table>
<thead>
<tr>
<th></th>
<th>2006</th>
<th>2007</th>
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</thead>
<tbody>
<tr>
<td>Computer Society Digital Library (CSDL)                   $118</td>
<td>$119</td>
<td></td>
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<tr>
<td>Student Computer Society Digital Library                     $ 59</td>
<td>$ 60</td>
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Nonmember:

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<thead>
<tr>
<th></th>
<th>2006</th>
<th>2007</th>
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<tbody>
<tr>
<td>Computer Society Library Subscription Plan (CSLSP) – Print   $12,595</td>
<td>$13,395</td>
<td></td>
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<tr>
<td>CSDL                                      $14,795</td>
<td>$15,695</td>
<td></td>
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<tr>
<td>CSLSP &amp; CSDL                                  $19,835</td>
<td>$20,995</td>
<td></td>
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<tr>
<td>IEL/ASPP subscriber price for CSDL           $12,595*</td>
<td>$ 7,395</td>
<td></td>
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<tr>
<td>Magazines **                              $ 5,995</td>
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<td></td>
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<tr>
<td>Pick5 **                                   $ 2,995</td>
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</tbody>
</table>
13. Member Fee for 2007 - Seidman
Motion 13: Seidman moved for the Finance Committee, “MOVED, that the Executive Committee of the IEEE Computer Society sets the society membership fee for 2007 at $48.” Motion carried.
14. BLANK

15. **SC 2006 Funding Request for Educational Programs – Seidman**
   This item has been moved to the 16 June 2006 board meeting.

16. **Infrastructure Funding Request and 2006 Budget Amendment - Seidman**
   Motion 16: Seidman moved for the Finance Committee, “MOVED, that the Executive Committee of the IEEE Computer Society approves the infrastructure funding request as recommended by the Finance Committee.” Motion carried by head count.

17. BLANK

18. **Approval of Final 2007 Board of Governors Meetings and Election Schedule - Williams/Grant**
   Motion 18: Williams moved, Engel seconded, “MOVED, that the Executive Committee of the IEEE Computer Society approve the draft 2007 Board of Governors Meetings and Election Schedule.” Motion carried.

### FINAL

#### 2007 Board of Governors Meetings & Election Schedule

<table>
<thead>
<tr>
<th>EVENT</th>
<th>DATE</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Schedule and call for board/officer recommendations to Nominations Committee</td>
</tr>
<tr>
<td></td>
<td>Schedule and call for 2009 IEEE Division V Delegate-Director-Elect recommendations to Nominations Committee published in Computer</td>
</tr>
<tr>
<td>2</td>
<td>First BOARD OF GOVERNORS MEETING, Sheraton Vancouver Wall Centre Hotel, Vancouver, Canada</td>
</tr>
<tr>
<td></td>
<td>2008 IEEE Division VIII Delegate-Director-Elect slate approved at first BOARD OF GOVERNORS MEETING, Sheraton Vancouver Wall Center Hotel, Vancouver, Canada</td>
</tr>
<tr>
<td>3</td>
<td>Nominations Committee slate of officer and board candidates due to Board of Governors</td>
</tr>
<tr>
<td>4</td>
<td>Recommendations from membership for board/officer nominees mailed to Nominations Committee</td>
</tr>
<tr>
<td>5</td>
<td>Last day for board/officer petition candidates to be submitted to Board secretary</td>
</tr>
<tr>
<td>6</td>
<td>Second BOARD OF GOVERNORS MEETING, Sheraton Gateway Hotel, Los Angeles, California USA</td>
</tr>
<tr>
<td>7</td>
<td>Periodical page budgets and prices and board/officer candidates approved at second BOARD OF GOVERNORS MEETING, Sheraton Gateway Hotel, Los Angeles, California USA</td>
</tr>
<tr>
<td>8</td>
<td>Last day for 2008 IEEE Division VIII Delegate-Director-Elect petition candidates to be submitted to IEEE</td>
</tr>
<tr>
<td>9</td>
<td>Board-selected candidate statements, biographies and pictures due in the Publications Office</td>
</tr>
<tr>
<td>10</td>
<td>Board-approved slate and call for petition candidates published in <em>Computer</em></td>
</tr>
<tr>
<td>11</td>
<td>Last day for members to submit board/officer petition candidates (with statements/biographies and pictures)</td>
</tr>
<tr>
<td>12</td>
<td>Schedule and call for 2009 IEEE Division V Delegate-Director-Elect recommendations to Nominations Committee published in Computer</td>
</tr>
<tr>
<td>13</td>
<td>Ballots mailed</td>
</tr>
<tr>
<td>14</td>
<td>Candidate statements/biographies published in <em>Computer</em></td>
</tr>
<tr>
<td>15</td>
<td>Ballots returned and tabulated</td>
</tr>
<tr>
<td>16</td>
<td>Nominations Committee makes recommendations to Board of Governors for 2009 IEEE Division V Delegate-Director-Elect</td>
</tr>
<tr>
<td>17</td>
<td>Third BOARD OF GOVERNORS MEETING, CasaMagna Marriott, Cancun, Mexico</td>
</tr>
<tr>
<td>18</td>
<td>2009 IEEE Division V Delegate-Director-Elect slate approved at third BOARD OF GOVERNORS MEETING, CasaMagna Marriott, Cancun, Mexico</td>
</tr>
<tr>
<td>19</td>
<td>Election results published in <em>Computer</em></td>
</tr>
</tbody>
</table>
19. **2006 Budget Amendments – Seidman**
   A. Capital Budget
      None brought forward.
   B. Operating Budget
      None brought forward.

20. **BLANK**

21. **Amendments to the Society Bylaws – Williams**
   None brought forward.

22. **Policies & Procedures Manual Revisions – Williams**

   A. Travel Regulations
   Motion 26A: Williams moved for the Constitution & Bylaws Committee, “MOVED, that the Executive Committee of the IEEE Computer Society approves the revisions to *Policies & Procedures Manual*, Section 16.3, Travel Regulations.” Motion carried.

   **Section 16.3. Travel Regulations**

   **16.3.3.4 Permissible Charges**
   All travel expenses must be reasonable and customary. Air fare will not be budgeted to exceed less than or equal to standard coach fare is permitted. Discounted fares should be used when available. The society will pay penalties associated with the cancellation or change of discounted tickets for authorized society travel of volunteers or staff caused by circumstances beyond the traveler's control. If railroad fare exceeds air fare available at the time, only the air fare cost will be allowed. Rental automobiles are allowed when public transportation would not normally be utilized for personal travel, or when the use of a rental car is more economical than travel by common carrier. All bus travel charges are allowable.

23. **BLANK**

24. **BLANK**

25. **BLANK**

26. **BLANK**

27. **BLANK**

28. **BLANK**

**DISCUSSION ITEMS**

29. **CAB Discussion Item**

30. **CAB Discussion Item**

31. **BLANK**

32. **BLANK**

33. **BLANK**
34. BLANK
35. BLANK
36. BLANK
37. BLANK
38. BLANK
39. BLANK

REPORTS

40. AD HOC COMMITTEES

40A. SEPOC – Land
The SEPOC report is in the e-Agenda Book.

40B. 60th Anniversary – Aylor/Hoelzeman
No report.

41. EXECUTIVE COMMITTEE MEMBERS

41A. President-Elect - Williams
The president-elect report is in the e-Agenda Book.

41B. Vice President, Chapters Activities - Schober
The CAB report is in the e-Agenda Book.

41C. First Vice President, Conferences & Tutorials - Kasturi
The C&T report is in the e-Agenda Book.

41D. Vice President, Educational Activities - Varanasi
The EAB report is in the e-Agenda Book.

41E. Vice President, Electronic Products & Services - Reisman
The EPSB report is in the e-Agenda Book.

41F. Vice President, Publications - Rokne
The Pubs report is in the e-Agenda Book.

41G. Second Vice President, Standards Activities – Land
The SAB report is in the e-Agenda Book.

41H. Vice President, Technical Activities – White
The TAB report is in the e-Agenda Book.

41I. Secretary – Gates
No report

41J. Past President - Engel
No report.

41J. IEEE Division V/VIII Directors – Diamond/ Garcia
The Division V Director Garcia’s report is in the e-Agenda Book.
41K. **Computer Editor-in-Chief – Carver**  
No report.

42. **STANDING COMMITTEES**

42A. **Audit – O’Connell**  
No report.

42B. **Awards - Gates**  
The Awards Committee report is in the e-Agenda Book.

42C. **Computer Society International Design Competition – Clements**  
The CSIDC report is in the e-Agenda Book.

42D. **Constitution & Bylaws – Williams**  
No report.

42E. **Elections – Grant**  
No report.

42F. **Fellows – Zorian**  
No report.

42G. **Finance – Seidman**  
No report. Seidman made note of the Treasurer’s Report in the e-Agenda Book.

42H. **History – Liu**  
No report.

42I. **Intersociety Cooperation – Engel**  
No report.

Latin America Activities – Barbacci  
The Latin America Activities Report is in the e-Agenda Book.

42J. **Membership – Engel**  
The Membership Committee 14 June 2006 meeting agenda is in the e-Agenda Book.

Ombudsman/Member Services Report – Israel  
The Ombudsman report is in the e-Agenda Book.

42K. **Nominations – Engel**  
No report.

42L. **Personnel and Compensation – Engel**  
No report.

42M. **Planning – Williams**  
No report.

42N. **Professional Practices Committee – Moore**  
The PPC report is in the e-Agenda Book.

43. **OTHER**  
None
44. **STAFF**

44A. **Publisher - Burgess**
The Pubs Office report is in the e-Agenda Book.

44B. **Director, Information Technology - Care**
The IT&S report is in the e-Agenda Book.

44C. **Director, Administration - Doan**
The Administration report and four attachments (listed below) are in the e-Agenda Book.

   a. April 2006 Membership Report  
   b. Asia/Pacific Office Report  
   c. Beijing Service Center Report  
   d. Moscow Service Center Report

44D. **Director, Business & Product Development – Turner**
The Business and Product Development report is in the e-Agenda Book.

44E. **Director, Volunteer Services – Kelly**
The Volunteer Services report and four attachments (listed below) are in the e-Agenda Book.

   a. Technical Meetings Final Reports Received Since Last Agenda Book  
   b. Technical Meetings Approved Since Last Agenda Book  
   c. Technical Meetings Final Reports Overdue  
   d. Technical Meetings Schedule

45. **SPECIAL ORDERS**
None.

46. **UNFINISHED BUSINESS OR GENERAL ORDERS**
None.

47. **NEW BUSINESS**
None.

48. **GOOD OF THE ORDER**
None.

49. **ANNOUNCEMENTS**
None.

50. **NEXT MEETING**
The next meeting will be held at 4:00pm on Thursday, 2 November 2006 in San Diego, California USA.

51. **ADJOURNMENT**
The meeting adjourned at 6:00pm EDT.